## <u>POLICY</u>

All rules and regulations for visits to Ocean County College shall be based upon the following policies:

- a. Definitions:
  - 1. Visitor Any person who is not a member of the Board of Trustees, staff, faculty or student body of Ocean County College.
  - 2. General Visiting Those visits made to Ocean County College without advance notice or prior approval.
  - 3. Specific Visits Those visits made to Ocean County College with advance notice or prior approval.
- b. General visiting shall be permitted under the following conditions:
  - 1. During regular hours of operation.
  - 2. Such other times as may be prescribed by the President for specific occasions.
- c. Specific visits may be made at any time. It shall be the responsibility of the representative of the College who conducts the communications for the visit to insure that all arrangements and necessary clearances are established for the visit.
- d. Ocean County College reserves the right to exclude or remove visitors under particular conditions that may be specified by the President.

ADOPTED: August 28, 1967 Revised: June 24, 1991