

Military Leave shall be processed in accordance with the federal Uniformed Services Employment and Reemployment Rights Act (USERRA) and in accordance with the applicable laws of the State of New Jersey

POLICY

Military Leave falls into two categories:

- a. Military training - Members of the U.S. Military Reserve or National Guard are allowed up to two weeks of paid leave to attend annual encampment or training duty
- b. Induction into active duty - Leave of absence without pay, up to five years, shall be granted to full-time and part-time employees to fulfill an active duty military obligation. This leave allows the employee, who has given proper advanced notice of military leave, to return to the position he/she would have held if employment had not been interrupted by military service. The returning veteran must apply for reemployment with the pre-service employer in accordance with USERRA requirements.

ADOPTED: January 22, 1968

Revised: June 27, 1983

Revised: June 1, 2004