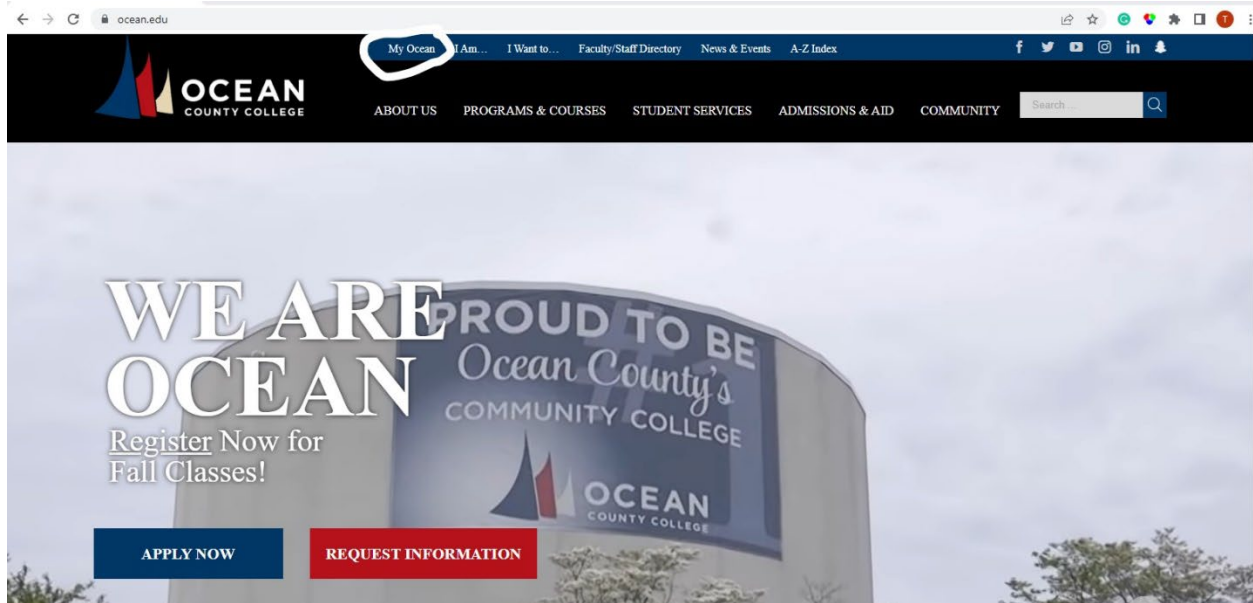


## Steps to get into your Canvas shell.

1. Go to the OCC main web page.
2. Click on **My Ocean**, and then **Ocean Connect**




3. Once you click on Ocean Connect, you will be directed to the **Sign in Page**.



4. Use your **Username and Password**.



For security reasons, we require additional information to verify your account

Settings  
[Send Me a Push](#)  
[Enter a Passcode](#)  
 Remember me for 22 hours

5. For security purposes, you will need to do a **Duo Mobile verification**.

6. After you verify your identity, you will see **My Courses**. Selected that to go to Canvas.



Welcome, Tina Davis! 

## Ocean Connect

Ocean Connect is your portal to all of OCC's sites and services.

### My Courses

Canvas

### OCC Email

Your official OCC email account

### Self-Service for Faculty and Staff

Self-Service Home Page.

### Student Finance

Pay your bill and view your past bills

### Student Financial Aid

To assist in managing your Financial Aid package from submission to completion

### Student Planning

Register for classes, view your degree progress, and plan for the future

### Announcements

### Staff

#### Fall 2023 Scholarship Application is Open!



Foundation scholarship dollars are available for students! The Fall 2023 application period runs from Tuesday, May 30, to Thursday, August 17. More details. >>

#### Counseling Center Relocation



7. Once you are in Canvas you will be in your **Dashboard**, scroll down to the **Unpublished Courses**. Select the one you want edit.

Dashboard

### Unpublished Courses (16)

The screenshot displays a grid of six course cards under the heading "Unpublished Courses (16)". Each card features a "Publish" button in the top left corner and a three-dot menu icon in the top right corner. The cards are arranged in two rows of three. The first row contains three cards with green, dark purple, and gold backgrounds. The second row contains three cards with dark blue, purple, and bright blue backgrounds. Each card lists course details such as course ID, title, and status.

Course ID	Course Title	Status
CUD CECI-749	Comp TIA A+	Courses Under Development (CPE & WF...)
CUD.2022 CTCI-1016	Microsoft E...	Courses Under Development (CPE & WF...)
CUD CECI-716	Network+	Courses Under Development (CPE & WF...)
CUD CEHO-129CL	CEHO129CL	Courses Under Development (CPE & WF...)
CUD.2023 CECI-317	Cisco-CCNA ...	Courses Under Development (CPE & WF...)
Remote template (draft)	Remote	

8. See the **Pre-Semester checklist** for more information. Some items may not apply to you. Disregard those.

Want more personalized help? Contact Tina Davis ([tdavis@ocean.edu](mailto:tdavis@ocean.edu)). She is the Instructional Designer for WPE. Her role is to support faculty with Canvas