

EXHIBIT C



BOARD OF TRUSTEES
Buildings and Grounds Committee Agenda Items

To: Board of Trustees
From: Office of the President
Date: May 23, 2024

The following Buildings and Grounds Committee item is recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, May 30, 2024:**

1. Recommend acceptance of the Buildings and Grounds Committee Report for May 30, 2024 (**Exhibit C-1**)
2. Recommend adoption of a resolution to recognize Dr. William J. Rickert for his exceptional dedication and commitment to Ocean County College by designating the Ocean County College Tutoring Center, Room 219 of the Instructional Building, as the Dr. William J. Rickert Tutoring Center (**Exhibit C-2**)

EXHIBIT C-1

Ocean County College Board of Trustees Buildings and Grounds Committee Agenda May 30, 2024

FACILITIES MANAGEMENT AND CONSTRUCTION PROJECTS

LOCATION / PROJECT	Latest Project Update
CONSTRUCTION PROJECTS	
NJNG / OCC ENERGY CONSERVATION PROGRAM	Ocean County College is participating in the New Jersey Natural Gas (NJNG) Engineering Solutions program. LGB Mechanical, Inc., was awarded the project to change the Grunin boiler. A final reconciliation is in progress with the NJNG representative, Noresco, for any discrepancies or punch-list items.
PLANETARIUM – INDEPENDENT HVAC SYSTEM	The College will install a stand-alone HVAC system (boilers and chillers) for the Planetarium Building (#13). This will allow the Planetarium to operate independently of the Administration Building (#1), which currently supplies its heating and cooling. LGB Mechanical was awarded the project, recently finished the installation, and is now working on punchlist items and submitting all closeout documents required.
LIBRARY RENOVATION	The electrical, HVAC, and plumbing trades are currently working throughout the project. All the drywall has been installed and painting is ongoing. Ceilings, bathroom tile, carpeting and lighting are being installed.

PROGRAMMING & DESIGN – In Progress															
NEW AND OLD ADMINISTRATION BUILDING & EXPANSION	<p>The new Administration Building is currently in the Design Phase. Programming meetings are being held with OCC teams, Architects and their consultants. The project is expected to have an 18-month construction period and move-in date.</p> <p>Estimated time frame to completion:</p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: center;">Process</th> <th style="text-align: center;">Est. Completion Date</th> </tr> </thead> <tbody> <tr> <td>Design development</td> <td>May 10th</td> </tr> <tr> <td>Construction specifications</td> <td>June 28th</td> </tr> <tr> <td>NJ Comptroller review estimate, 1 month</td> <td>August 1st</td> </tr> <tr> <td>GC bid release, review & award, 3 months</td> <td>November 1st</td> </tr> <tr> <td>Begin construction</td> <td>December 1st</td> </tr> <tr> <td>Complete construction, 18 months</td> <td>May 2026</td> </tr> </tbody> </table>	Process	Est. Completion Date	Design development	May 10th	Construction specifications	June 28th	NJ Comptroller review estimate, 1 month	August 1st	GC bid release, review & award, 3 months	November 1st	Begin construction	December 1st	Complete construction, 18 months	May 2026
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PROGRAMMING & DESIGN – In Progress	
ENTRANCE SIGNAGE	The electronic signage located near the intersection of Hooper Avenue and College Drive needs to be replaced. Visibility is limited for motorists driving in the northern travel lanes along Hooper Avenue at the height that it currently stands. The architectural/engineering (A/E), Studio Hillier, prepared the design and construction documents. Forge Signworks was awarded the general contractor (GC) bid and a kickoff meeting was held on May 20.
CONNECTING UPPER & LOWER CAMPUS	Specifications for new campus maps (parking lots) and new directional signs, as well as updating some of the current monoliths, were bid-out and awarded to Forge Signworks. This project is completed.
GRUNIN CENTER – LOBBY EXTENSION	The Conceptual Designs (developed by DRG Architects) for a sizeable addition adjustment of the Grunin Center (#11) Lobby was presented to the President's Leadership Team (PLT) for review and comments. The lobby extension will be an open area to accommodate standing room for 450 persons. Additionally, it will have a side Art Gallery, high top tables and seating, upgraded lighting and temperature controls, and an expanded lobby accessible to the theater. DRG Architects were awarded the project and are now working on the Design/Programming Phase.
GRUNIN – MUSIC PRACTICE ROOMS	The renovation of the old Human Resources area in the Grunin Center (#11 B) will be converted into practice rooms. SSP Architects has been awarded the architectural and engineering services for the project. An RFP was issued for general contractor bid in June. Additional specifications and drawing details are necessary to clarify the scope of work; therefore, the revised RFP will be reissued for bid.
ALLIED HEALTH PROGRAM CONSULTING	BKP Architects was awarded the project and a kickoff meeting was held on April 16. BKP is now evaluating the existing spaces to develop a Best Use Analysis Summary Report for the following programs: Dental Hygiene, Radiography, Veterinary Technician, and a Pre-Nursing/Certified Nursing Assistant.
PLANETARIUM RENOVATION	The College has determined that the Robert J. Novins Planetarium Building (#13) requires renovations to modernize the facilities and provide enhanced engagement and educational offerings for the campus population, K-12 students, and the public, without increasing the square footage of the existing building. The goal is to elevate its status as a Planetarium with limited programming and educational opportunities to a unique science learning center serving Ocean County College and the surrounding Jersey Shore region. A conceptual plan has been created by KSS Architects and the College issued an A/E RFP to provide programming and all architectural, engineering, and other services related to design and construction of the renovation. BKP Architects has been awarded the project and a kickoff meeting is being scheduled.

PROGRAMMING & DESIGN – In Progress	
BLACK BOX THEATER LIGHTING UPGRADE	The existing Black Box Theater utilizes a lighting system that is over 30 years old with obsolete technology features. Many of the lights do not work, the lighting console is not fully functional, and some of the cabling is beginning to break down. This entire system needs to be replaced with a modern, energy efficient system that utilizes LED technology. NV5 was awarded the A/E bid and has begun with the project design.

2024- 2025 CONCEPTUAL DESIGN FOR POSSIBLE FUTURE PROJECTS	
PARKING LOT #1	Parking Lot #1 will be updated and repaved. An additional ADA compliant parking lot will be placed near the Gateway Building. The projects will include lighting, landscaping, striping, underground pipe repairs, signage, pedestrian access in Lot #3, and a feasibility study on solar panels and/or EV (electric vehicle) charging stations.
NJ CLEAN ENERGY – DECARBONIZATION PROGRAM	<p>NJ Clean Energy is rolling out a pilot program for Higher Education institutions to participate in site-based decarbonization strategies. The goal is to reduce Greenhouse Gas (GHG) emissions over a 3-year period.</p> <p>This project is on hold until NJ Clean Energy can provide written documentation on reimbursement for participants.</p> <p>Note: Solar panel installation is not part of their program; building envelop analysis is part of their program and would be of interest to the College.</p>

EXHIBIT C-2



BOARD OF TRUSTEES

RESOLUTION

- WHEREAS,** Dr. William J. Rickert was appointed as an Ocean County College faculty member in June 1967 and faithfully served until his retirement in July 2021 and, as such, is the longest-serving employee in the history of the College; and
- WHEREAS,** during his tenure, Dr. William J. Rickert made significant contributions to the well-being of Ocean County College and its students through his exceptional teaching, innovation, and consideration of student needs; and
- WHEREAS,** Dr. William J. Rickert's highest priority was always the students, and he enthusiastically supported them with kindness and consideration; and
- WHEREAS,** Dr. William J. Rickert made himself available for all College activities, particularly those involving students, always encouraging their academic and social growth while, at the same time, building personal relationships that endure well after the students graduated; and
- WHEREAS,** in 1977, Dr. William Rickert began his service as an advisor for Ocean County College's Tau Iota Chapter of Phi Theta Kappa Honorary Society and served in that capacity until his retirement; and
- WHEREAS,** the excellence and success of Tau Iota are due in large part to the extraordinary time and effort Dr. William J. Rickert expended advising and counseling Tau Iota members to ensure their success; and
- WHEREAS,** the trustees have carefully considered Dr. William J. Rickert's high scholarship, dedication, and distinguished service and wish to honor him in an appropriate way to recognize his considerable contributions;
- NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees honors Dr. William J. Rickert by designating the Tutoring Center at Ocean County College as the Dr. William J. Rickert Tutoring Center in recognition of the significant impact he has had in ensuring the excellence of Ocean County College.

Adopted: May 30, 2024

Jerry J. Dasti, Chair

Linda L. Novak, Vice Chair

Frank J. Dupignac, Treasurer

Stephan R. Leone, Secretary