

June 2024

## **FINANCE COMMITTEE**

Contact Executive Vice President Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of May 31, 2024

The following were awarded:

- To A. Guzzo Landscaping, L.L.C. for a one-year contract with two additional one-year contract options for grounds and landscape maintenance services from July 1, 2024, through June 30, 2025, at Ocean County College and the OCC Manahawkin.
- To Timothy Peter Plumbing & Heating Co., Inc. for a one-year contract with a second-year contract option for professional plumbing services from July 1, 2024, through June 30, 2025, at Ocean County College.
- To Pomptonian Food Service for a two-year contract with two additional one-year contract options for food service management and catering services from July 1, 2024, through June 30, 2026, at Ocean County College.
- To Harring Fire Protection, L.L.C. for a one-year contract with a second-year contract option for maintenance and repair services of fire prevention and fire control equipment from July 1, 2024, through June 30, 2025, at Ocean County College.

The following were approved:

- To apply for a \$686,638 Carl D. Perkins Career and Technical Education Grant from the New Jersey Department of Education for the purpose of developing more fully the academic, career, and technical skills of Ocean County College students through instruction, equipment and supplies, professional development for faculty and students, curriculum assessment and accreditation, with emphasis on those curricula that promote workforce and economic development. Project Manager: Jessica Drews, Program Director, Technical Education Programs. Funding Period: July 1, 2024, through June 30, 2025.

The following resolutions were adopted:

- Authorizing an in-county tuition rate and to waive in-county fees for all Community Health Worker Training Program students, transitioning from the non-credit program to a credit program at Ocean County College, for the period of July 1, 2024, through June 30, 2026.
- Authorizing the Executive Vice President of Administration and Finance to enter into a Cooperative Pricing Agreement with Monmouth-Ocean Educational Services Commission (MOESC) for the purchase of goods and services.
- The FY 2025 capital facilities projects, not to exceed \$3,215,745, to be used to renovate existing buildings on the main campus to accommodate the following new educational programs that require laboratories:

- a. Dental Hygiene
- b. Radiography
- c. Veterinary Assistant

and to direct appropriate College officials to request fifty percent funding from the State and fifty percent funding from the County of Ocean for the approved projects.

- For the purchase of Dell computers for the Library Modernization Project at Ocean County College.
- For the purchase of Dell computers and the purchase of parts and supplies as needed for the repair of existing computers from July 1, 2024, through June 30, 2025, on an as-needed basis at Ocean County College.
- For a one-year lease contract for copier services, and a one-year maintenance and service contract from July 1, 2024, through June 30, 2024, at Ocean County College.
- For the purchase of miscellaneous books and Internet database subscriptions through Cengage Learning, Inc., for use in the Library, from July 1, 2024, through June 30, 2025, at Ocean County College.
- For professional electrician services from July 1, 2024, through June 30, 2025, on an as needed basis through the Ocean County Cooperative Contract at Ocean County College.
- For the third year of a three-year membership in the School Alliance Insurance Fund for general liability college insurance from July 1, 2024, through June 30, 2025, at Ocean County College.
- For a one-year contract for professional generator preventative maintenance and repair services from July 1, 2024, through June 30, 2025, at Ocean County College.
- For a one-year contract for the purchase of industrial maintenance repair and operations (MRO) supplies and equipment from July 1, 2024, through June 30, 2025, for use by the Facilities Department at Ocean County College.
- For a one-year contract for the installation, repair, testing, and technical support of the campus-wide local area and wireless networks from July 1, 2024, through June 30, 2025, at Ocean County College.
- For the purchase of miscellaneous books and database subscriptions through West Publishing Corporation from July 1, 2024, through June 30, 2025, for use in the Library at Ocean County College.
- For the purchase of miscellaneous magazine, database, and periodical subscriptions through EBSCO Information Services from July 1, 2024, through June 30, 2025, for use in the Library at Ocean County College.
- For a one-year contract for the purchase of industrial maintenance repair and operations (MRO) supplies and equipment, and custodial supplies on an as-needed basis, from July 1, 2024, through June 30, 2025, for use by the Facilities Department at Ocean County College.
- For a one-year contract for the purchase of instructional and non-instructional medical supplies from July 1, 2024, through June 30, 2025, on an as-needed basis through the Omnia Partners Cooperative Purchasing Program for use by the Nursing and Workforce and Professional Education departments at Ocean County College

- For the second-year contract option for a professional promotional online storefront from July 1, 2024, through June 30, 2025, for the purchase of OCC-branded items through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) at Ocean County College.
- For a one-year contract renewal for the TurnItIn Plagiarism and Writing Software license from October 1, 2024, through September 30, 2025, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC), at Ocean County College.
- For a one-year renewal of the Smartsheet Business Plan Plus Pro Support software subscription from August 9, 2024, through August 8, 2025, at Ocean County College.
- For the third year of a three-year contract for professional consulting for insurance broker and risk management services from July 1, 2024, through June 30, 2025, at Ocean County College.
- For a one-year contract for solid waste and recycling collection from July 1, 2024, through June 30, 2025, at Ocean County College.
- For a one-year agreement to renew the Exinda Network Orchestrator to monitor and troubleshoot network issues from August 4, 2024, through August 3, 2025, at Ocean County College.
- For the renewal of miscellaneous journal, magazine, newspaper, dissertation, database, and periodical subscriptions through ProQuest Holdings, LLC, from July 1, 2024, through June 30, 2025, for use in the Library at Ocean County College.
- For the purchase of Cisco equipment for the Library Modernization Project at Ocean County College.
- For a five-year contract for the Cisco Flex Licensing for telephone, virtual meeting and video conference systems from September 24, 2024, through September 23, 2029, at Ocean County College.
- For the purchase and installation of furniture for the Ocean County Vocational Technical School (OCVTS) Pre-Nursing Program in the Russell Building through the Education Services Commission of New Jersey (ESCNJ) at Ocean County College.
- For the purchase of miscellaneous books, Internet database subscriptions and service fees through NJEdge.NET, from July 1, 2024, through June 30, 2025, through the Virtual Academic Library Environment (VALE) Consortium for use in the Library at Ocean County College.
- For the one-year contract renewal for a cloud-based library management system and EZ-proxy authentication services from July 1, 2024, through June 30, 2025, for use by the Library at Ocean County College.
- For a two-year contract for CrowdStrike Cybersecurity Services from July 1, 2024, through June 30, 2026, through the National Cooperative Purchasing Alliance (NCPA), an Omnia Partners Company, for use by the Office of Information Technology at Ocean County College.
- For a five-year contract for the purchase of Cisco Equipment and licensing for the Ocean County Vocational Technical School (OCVTS) Pre-Nursing Program in the Russell Building from July 1, 2024, through June 30, 2029, at Ocean County College.
- For the purchase of Apple computers for the Library Modernization Project through the PEPPM Cooperative Purchasing Contract at Ocean County College.

- For a three-year contract for professional services in support of the administration of grants from July 1, 2024, through June 30, 2027, at Ocean County College.
- To identify a qualified pool of vendors for printing and signage services to be used on an as-needed basis at Ocean County College.

The following was amended:

- Additional monies to BKP Architects, Philadelphia, Pennsylvania, to provide permit drawings as part of the professional architectural and engineering services to design and plan specialized classrooms and laboratories to support the development of new Allied Health educational programs in Dental Hygiene, Radiography, Veterinary Technician, and Pre-Nursing/Certified Nursing Assistant Programs at Ocean County College (contract originally awarded at the March 28, 2024, Board meeting).
- Additional monies to SHI International Corporation, Somerset, New Jersey, for cable locks for the Library Modernization project as part of the purchase of Adobe Sign and Jamf Pro software, and various electronics and accessories through the NJEdge.NET Consortium at Ocean County College. (contract originally awarded at the February 22, 2024, Board meeting).
- Additional monies to Success Advertising, Inc. dba SCG Advertising and PR, Whippany, New Jersey, for a thirty-day extension of the second-year contract option for media placement agency services from July 1, 2023, through June 30, 2024, at Ocean County College. (contract originally awarded at the April 27, 2023, Board meeting).

The following was rescinded:

- The contract awarded at the April 27, 2023, Board meeting, to Bubbakoo's Burritos, Wall, New Jersey, for food services, as the contract includes a termination clause stipulating that either party may terminate the agreement by providing ninety-days' written notice to the other party.

## **BUILDING AND GROUNDS COMMITTEE**

Contact Associate Vice President James Calamia x2066 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for June 27, 2024.

## **BYLAW, POLICY, AND CURRICULUM COMMITTEE**

Contact Vice President Dr. Eileen Garcia x3855 for specific information

Approved:

- The revised 2025 Ocean County College Academic Calendar (revised to change the 2025 Commencement Date from Thursday, May 22, 2025 to Wednesday, May 21, 2025)

Revised policy: Policy #2410, Administration, General, Nondiscrimination, Equal Opportunity, and Harassment

New Program:

Associate in Science in Public Health

Revised Program Option

Associate in Applied Science in Computer Science/Informational Technology – Option in Artificial Intelligence

Revised Certificate of Completion

Certificate of Completion in Advanced Manufacturing and Mechatronics

Revised Courses

- 1) CSIT 176, Computer Organization and Architecture
- 2) CSIT 192, Introduction to Machine Learning
- 3) CSIT 242, Penetration Testing Fundamentals
- 4) CSIT 243, Cisco Networking Fundamentals
- 5) CSIT 244, Digital Forensics Fundamentals
- 6) HEHP 100, Aerobic Conditioning
- 7) HEHP 101, Weight Training and Body Building
- 8) HEHP 237, Sports Officiating
- 9) HEHP 266, Exercise and Health Counseling

Inactivated Course

EDUC 278, Teaching Profession Practicum

## PERSONNEL COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

## EMPLOYMENT

<b>Adjunct Faculty</b>			
<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Justin	Caravano	Adjunct Assistant Professor, History	7/8/24
Angela	Germano	Adjunct Assistant Professor, Arts & Humanities	6/24/24
Jennifer	Keller	Adjunct Assistant Professor, e-Learning Environmental Science	7/8/24
Taneyia	Williamson	Adjunct Assistant Professor, e-Learning Hospitality, Recreation and Tourism Management	7/8/24

<b>College Lecturer II</b>			
<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Deserine	Fernandes	College Lecturer II, English	8/12/24

<b>Non-Affiliated Administrator</b>			
<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Olivia	Gomez	P/T Case Manager, Displaced Homemakers Program	7/29/24
Lauren	Simon	Enrollment Services Advisor, College Pathways	7/15/24

<b>Non-Affiliated Hourly</b>			
<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Harrison	Beardsley	P/T Audio/Visual Technician	7/8/24
Sarah	Dowdy	P/T Enrollment Services Technician	7/8/24
Kevin	McManus	P/T Audio/Visual Technician	7/8/24
Tyler	Ramos	P/T Enrollment Services Technician	7/8/24

<b>Workforce &amp; Professional Education Instructors</b>			
<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Yusuf	Aliyu	Workforce & Professional Education Instructor III	7/8/24
Thomas	Farrell	Workforce & Professional Education Instructor II	8/5/24
Maria	Lamattina	Workforce & Professional Education Instructor III	7/8/24
Susan	McNamara	Workforce & Professional Education Instructor II	8/5/24
Zachary	Milkewicz	Workforce & Professional Education Instructor II	8/5/24
Maria	Paradiso-Testa	Workforce & Professional Education Instructor II	8/5/24
Edward	Nelson	Workforce & Professional Education Instructor III	7/8/24

### **CHANGE OF POSITION**

<b>Non-Affiliated Administrator</b>				
<b>First Name</b>	<b>Last Name</b>	<b>From</b>	<b>To</b>	<b>Eff. Date</b>
Haley	Abruzzese	Enrollment Services Advisor	Assistant Director, Recruitment	7/8/24
Linda	Simmons	Nursing Skills Lab Coordinator	Director of Nursing Skills Labs & Simulation Center	7/8/24
Bryan	Zangrando	Procurement Analyst	Senior Procurement Analyst	6/3/24
Katie	Hueth	Assistant Director, Counseling Center	Associate Director, Counseling Center	7/8/24

<b>Non-Affiliated Hourly</b>				
<b>First Name</b>	<b>Last Name</b>	<b>From</b>	<b>To</b>	<b>Eff. Date</b>
Jaden	Pasos	On-Call Enrollment Services Technician	P/T Enrollment Services Technician	7/8/24
David	Vento	Purchasing Technician	Procurement Analyst	6/3/24

## RESIGNATION

<b>Adjunct Faculty</b>			
<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Eff. Date</b>
MaryAnne	Martucci	Adjunct Assistant Professor, Math	12/1/24

<b>Non-Affiliated Administrator</b>			
<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Eff. Date</b>
Jennifer	Gersman	Academic Advisor, Transfer Specialist	8/23/24

<b>Professional</b>			
<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Eff. Date</b>
Robin	Butler	Nursing Clinical Instructor	6/7/24

## RETIREMENTS

<b>Non-Affiliated Administrator</b>			
<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Eff. Date</b>
Karen	Sieben	Adjunct Assistant Professor, Humanities	1/1/25

<b>Professional</b>			
<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Eff. Date</b>
Lisa	Carmelengo	Nursing Clinical Instructor	5/22/24

## **PRESIDENTS REPORT**

<https://www.ocean.edu/news/dr-monacos-june-27-2024-report-to-the-board-of-trustees/>