

BOARD OF TRUSTEES Business/Finance Committee Agenda Items

To:

Board of Trustees

From:

Office of the President

Date:

July 18, 2024

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday**, **July 25**, **2024**:

- 1. Recommend acceptance of the statement of income and expenditures as of June 30, 2024 (Exhibit A-1)
- 2. Recommend that the following contracts be awarded:
 - a. For an eleven-month contract with a second-year contract option for media placement agency services from August 1, 2024, through June 30, 2025, at Ocean County College (Exhibit A-2)
 - b. For labor and materials involved in performing inspections and testing of main switchgear and pad-mounted transformers of the primary electrical system at Ocean County College (Exhibit A-3)
 - c. For the first year with a second-year contract option for automatic door maintenance, replacement, and repair services on an as-needed basis from July 1, 2024, through June 30, 2025, at Ocean County College (Exhibit A-4)
 - d. For professional architectural and engineering consulting services for an update of the Ocean County College Facilities Master Plan (Exhibit A-5)

- 3. Recommend adoption of resolutions to award the following contracts:
 - a. For the purchase of the ViewSonic ViewBoard interactive displays and related equipment through the Monmouth-Ocean Educational Services Commission (MOESC) Cooperative Contract for the OCVTS Pre-Nursing program at Ocean County College (Exhibit A-6)
 - b. For a one-year contract to multiple vendors for offset printing and signage services from July 1, 2024, through June 30, 2025, at Ocean County College (Exhibit A-7)
 - c. For a one-year contract for the maintenance license renewal of Document Imaging/Image Now software from October 1, 2024, through September 30, 2025, for use at Ocean County College (Exhibit A-8)
 - d. For the purchase of environmental testing instruments and equipment for the existing water quality monitoring systems for use by the Barnegat Bay Partnership at Ocean County College (Exhibit A-9)
 - e. For a six-month contract for professional interpreting and captioning services with Geneva Worldwide, Inc. for students with disabilities enrolled in the Fall 2024 semester on an as-needed basis from July 1, 2024, through December 31, 2024, at Ocean County College (Exhibit A-10)
 - f. For a six-month contract for professional interpreting and captioning services with Sign4U Interpreting Service, LLC, for students with disabilities enrolled in the Fall 2024 semester on an as-needed basis from July 1, 2024, through December 31, 2024, at Ocean County College (Exhibit A-11)
 - g. For a one-year contract for the renewal of AWS cloud services from July 1, 2024, through June 30, 2025, through the NJEdge Microsoft Consortium at Ocean County College (Exhibit A-12)
 - h. For a one-year contract for the renewal of electronic trading services from July 1, 2024, through June 30, 2025, funded through the Carl D. Perkins Career and Technical Education Act Grant for use at Ocean County College (Exhibit A-13)
 - i. For professional electrician services for the Ocean County College Vocational Technical School (OCVTS) Pre-Nursing labs in the Russell Building through the Ocean County Cooperative Contract at Ocean County College. (Exhibit A-14)

- j. For a one-year contract for the purchase of award certificates, diplomas, and tassels from July 1, 2024, through June 30, 2025, for students graduating winter 2024 and summer 2025 at Ocean County College (Exhibit A-15)
- k. For the installation of surge protective devices to protect boilers and the Cooling, Heating, and Power Plant Building through the Ocean County Cooperative Contract at Ocean County College (Exhibit A-16)
- 1. For an eleven-month contract for Virtual/Fractional Chief Information Security Officer Consultation Services at Ocean County College (Exhibit A-17)
- m. To identify a qualified pool of Ecological Engineering Related Services providers for various projects at the Barnegat Bay Partnership to be used on an as-needed basis from July 1, 2024, through June 30, 2025, at Ocean County College (Exhibit A-18)

4. Recommend that the following contracts be amended:

- a. An additional \$18,889, for a maximum total of \$102,825, to Timothy Peters Plumbing and Heating Company, Inc., Toms River, New Jersey, for labor and materials for the installation of a new sink and related plumbing services for the Ocean County Vocational Technical School (OCVTS) Pre-Nursing program in the Russell Building at Ocean County College as part of the second-year contract option for professional plumbing services from July 1, 2024, through June 30, 2025, (contract originally awarded at the June 27, 2024, Board meeting) (Exhibit A-19)
- b. An additional \$9,942.75, for a maximum total of \$64,220.12, to Marlee Contractors, LLC, Hammonton, New Jersey, for expenditures that were not reported against the blanket purchase order before the closeout of the fiscal year as part of the replacement of a chiller power supply as part of the second-year contract option for professional boiler burner maintenance services from July 1, 2023, through June 30, 2024, on an as-needed basis at Ocean County College (contract originally awarded at the March 16, 2023, Board meeting) (Exhibit A-20)
- c. An additional \$947.38, for a maximum total of \$50,947.38, to Bahr and Sons Electrical Contractors, Inc., Bayville, New Jersey, for an emergency call involving a blown transformer in the Russell Building as part of the professional electrician services from July 1, 2024, through June 30, 2025, on an as-needed basis through the Ocean County Cooperative Contract at Ocean County College (contract originally awarded at the June 27, 2024, Board meeting) (Exhibit A-21)

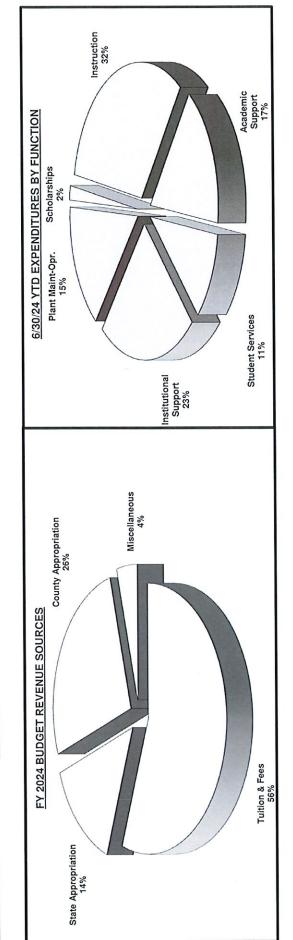
- d. An additional \$53,000, for a maximum total of \$60,000, to Atlas Elevator, Inc., Barnegat, New Jersey, for additional elevator repair and maintenance services for the rest of the fiscal year through the Ocean County Cooperative Contract at Ocean County College (initial contract was under threshold and did not require Board approval) (Exhibit A-22)
- 5. Recommend rejection of the bids for snow removal services at Ocean County College, received on July 10, 2024, in accordance with New Jersey Statute 18A: 18A-22.a, as the lowest bid substantially exceeds the cost estimates for the goods or services (Exhibit A-23)
- 6. Recommend acceptance of a \$165,930 grant award from Delta Dental of New Jersey Foundation for the SMILE Workforce Grant to secure a significantly upgraded learning environment for Dental Assistant Certificate students for Fall 2024 and beyond to enhance and expand programming. Project Director: Mr. Christopher Brittain, Operations Manager, Workforce and Professional Education. Project Period: July 1, 2024, through June 30, 2027.
- 7. Recommend acceptance of a \$94,020 grant award from the New Jersey Business and Industry Association (NJBIA) and New Jersey Manufacturing Extension Program, Inc., (NJMEP) for the New Jersey Manufacturing Skills Initiative and Industrial Hygiene/Hazardous Materials Management Program to provide funding to learners toward the Academic and Workforce Industrial Hygiene certificate (\$6,268 each, per 15 students). Project Director: Mr. Lincoln Simmons, College Lecturer, Biology. Project Period: July 1, 2024, through June 30, 2025.
- 8. Recommend acceptance of a \$50,000 grant award from the Lumina Foundation for the Instagram Challenge to support the execution of the College's marketing and digital outreach strategy. Project Director: Ms. Maureen Conlon, Associate Director of Web Services. Project Period: July 1, 2024, through June 30, 2025.
- 9. Recommend acceptance of a \$38,317.11 grant award from the National Aeronautics and Space Administration (NASA) for the 2023 Teams Engaging Affiliated Museums and Informal Institutions (TEAMIIANCHR) for the Robert J. Novins Planetarium to implement Families on Campus Using Science (FOCUS) as a one-year project that will serve middle school students (grades 5-8) and their siblings across grades K-12 to increase their exposure to, and interest in, STEM subjects and to encourage traditionally underrepresented students to pursue STEM education and careers. Project Director: Ms. Cara Muscio, Associate Director of the Planetarium. Project Period: July 1, 2024, through May 31, 2026.

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10. Recommend acceptance of a \$2,800 grant award from the Performing Arts Global Exchange to fund Las Guaracheras visit to the Grunin Center at Ocean County College for three performances and two engagement activities over two days: one ticketed evening public performance, one "pop-up" performance in the Student Center, one school matinee performance with engagement activity, and one student workshop. Project Director: Ms. Jaclyn Wood, Assistant Director, Grunin Center, Education and Community Engagement. Project Period: February 25, 2025, through March 28, 2025.

EXHIBIT A OCEAN COUNTY COLLEGE STATEMENT OF CURRENT EXPENDITURES FY 2023-2024 For the Period Ending June 2024

	ACTUAL	ENCUMBRANCES	TOTAL	FY2023-2024 BUDGET	(OVER) UNDER BUDGET	% BUDGET
REVENUE:						
Triition & Fees	36.240.839		36.240.839	36,720,161	479,322	98.69%
State Appropriation	10,307,660		10,307,660	9,245,140	(1,062,520)	111.49%
County Appropriation	17,318,896		17,318,896	17,318,896	1	100.00%
Miscellaneous	3,455,732		3,455,732	2,795,000	(660,732)	123.64%
Find Balance				3,000,000	3,000,000	%00.0
Total Revenue:	67,323,127		67,323,127	69,079,197	1,756,070	97.46%
EXPENDITURES:						
Instruction	21,968,355	59,461	22,027,816	23,465,394	1,437,578	93.87%
Academic Support	11,730,198	81,676	11,811,875	12,158,099	346,224	97.15%
Student Services	7,302,297	47,163	7,349,460	7,806,054	456,594	94.15%
Institutional Support	15,147,503	723,248	15,870,751	13,396,828	(2,473,923)	118.47%
Plant Maint-Opr.	9,959,471	413,828	10,373,299	9,796,622	(576,677)	105.89%
Scholarships	1,168,269	1	1,168,269	1,406,200	237,931	83.08%
Debt Service	1,050,000	1	1,050,000	1,050,000	•	100.00%
Capital Transfers	655,562		655,562		(655,562)	
Total Expenditures:	68,981,654	1,325,377	70,307,031	69,079,197	(1,227,834)	101.78%



OCEAN COUNTY COLLEGE

AWARD for Media Placement Agency Services

RECOMMENDATION: Contract award to **Marketsmith Inc.**, 110 S Jefferson Road Suite 202, Whippany, NJ 07981 in the amount not to exceed \$200,000.00 for an eleven-month contract with a second-year contract option for the services of a media placement agency for Ocean County College.

Said contracts to be in accordance with specifications and requirements of RFP 23/24 R-1585 publicly advertised on May 14, 2024 and proposals received on June 11, 2024.

Contract Term: August 1, 2024 - June 30, 2025 (first year - eleven months)

NATURE OF PROPOSAL:

Media Placement Agency

YEAR 1:

Primary Media, cost per insertion

- 1 Radio Messages from College President
- 2 Radio (Satellite) Pandora/Spotify
- 3 Google Ad Word
- 4 Facebook Platform

Secondary Media, cost per insertion

- 5 Billboards (Retail & Outdoor)
- 6 Television (Cable)
- 7 Web
- 8 Movies
- 9 Telephone (Cisco IP Phone Recordings)

Reports, cost per report

10 - Reports (Bi-monthly & Statistical)

Support & Management Cost, hourly rate

- 11 Support (in-house support capabilities to include production, implementation, graphic design, audio visual, technology support)
- 12 Managing Media Services (including providing reports, pick-up & delivery of ad materials, work and meet with media representatives on behalf of OCC) Management Fee
- 13 Managing Media Services (including providing reports, pick-up & delivery of ad materials, work and meet with media representatives on behalf of OCC) Management Fee

SOURCE OF FUNDS:

Marketing - Promotion / Paid Media FY 2024/2025

Proposals were evaluated by the Evaluation Committee to ascertain which proposal best meets the needs of Ocean County College. Proposals were evaluated using the following criteria:

- 1. Ability to monitor Ocean County media outlets and provide recommendations for local buys
- 2. Provide data/tracking for all media buys to drive future opportunities (no media retreads)
- 3. Ability to provide concentrated web capabilities (targeted)
- 4. Ability to deliver strategic media solutions to maximize ROI

PROPOSAL SUMMARY

	Total Cost for Contract		
Vendor Name		Year 1	
SCG Advertising	\$	327,000.00	
Marketsmith Inc*	\$	216,000.00	
FastFoward Digital (eDesign)		Option 1: \$120,000	
		Option 2: \$320,000	
Comcast	\$	251,000.00	
Umbrella Digital	\$	250,000.00	

^{*}Recommended Vendor

The following is a list of vendors who received the proposal. Vendors in **bold-type** submitted proposals.

3 Sons Media

Koinonia Labs

360 Advertising and Communications

Legai BUild

Alpine Air HVAC

Marketsmith Inc.

ALRAS Digital

Millennia Media, LLC

Barbara Howard

North America Procurement Council

Cambridge LTD

Ologie

Carnegie Dartlet

Percepture Inc.

CAYK Marketing

Sagassé Media Group

CCMedia

Savvy Marketers LLC

Deltek

SBL USA, Inc.

EAB Global, Inc.

School Wholesale Supplies LLC

eDesign Interactive

SevenOutsource

Education Dynamics

Stamats

Effectv (Comcast)

Success Advertising (SCG)

Empress Marketing

Three65 Ideas, LLC

Enterprise Pals, Inc.

Time Cos racas, EL

Enterprise Pals, Inc

Time Advertising

eRepublic, Inc.

Umbrella Digital, LLC

Forge Apollo

united sales usa corp. VisionPoint Marketing

Formation PR + Brand

VISUAL

Gtech

WeUsThem Inc.

Hackett Lu Holdings LLC Hybrid Media

xiaoma

iHeartMedia

Yoodle LLC

OCEAN COUNTY COLLEGE

AWARD for Transformer and Switchgear Maintenance

<u>RECOMMENDATION:</u> Contract award to High Energy Electrical Testing, a RESA Power Company, 5042 Industrial Road, Unit D, Farmingdale, NJ 07727 in the amount not to exceed \$131,070.00 for all labor and materials involved in performing the inspections and testing of main switchgear and pad-mounted transformers owned by Ocean County College on the primary electrical system associated with the Ocean County College campus.

Said contract to be in accordance with bid specifications and requirements of BID #24/25 B-1593 publicly advertised on June 7, 2024 and bids received on July 11, 2024.

NATURE OF BID:

Electrical Equipment Maintenance

BID ITEM #1:

Lump Sum Amount

SOURCE OF FUNDS:

Maintenance / Service-Maintenance

FY 2024/2025

BID SUMMARY

Vendor Name		High Energy Electrical	
		Testing, Inc.*	
Fee Sheet			
Bid Item #1 - Lump Sum Amount for Annual Inspection and Testing of all listed equipment	\$	25,000.00	
Hourly Rate - Assistant General Foreman, Straight Time	\$	7,000.00	
Hourly Rate - Assistant General Foreman, Overtime	\$	10,480.00	
Hourly Rate - Certified Cable Splicer & Equipment Operator, Straight Time	\$	6,800.00	
Hourly Rate - Certified Cable Splicer & Equipment Operator, Overtime	\$	10,200.00	
Hourly Rate - Foreman (2-4 Journeymen), Straight Time	\$	6,600.00	
Hourly Rate - Foreman (2-4 Journeymen), Overtime	\$	9,880.00	
Hourly Rate - Groundman, Straight Time	\$	6,000.00	
Hourly Rate - Groundman, Overtime	\$	9,000.00	
Hourly Rate - Journeymen Lineman, Straight Time	\$	6,200.00	
Hourly Rate - Journeymen Lineman, Overtime	\$	9,280.00	
Hourly Rate - Plan Reader, Straight Time	\$	4,800.00	
Hourly Rate - Plan Reader, Overtime	\$	7,200.00	
Service Truck (Per Service Call)	\$	130.00	
Insulated Line/Bucket Truck (Per Service Call)	\$	500.00	
Materials Mark-Up (% - percentage)	\$	12,000.00	
Total (Not including BID ITEM #1)	\$	106,070.00	

^{*}Recommended Vendor

The following is a list of vendors who received the bid. Vendors in **bold-type** submitted bids.

Asplundh Electrcial Testing, LLC

BBR Printers

BuildCentral Inc

CIS

Deltek

Dodge Data & Analytics

Enterprise Pals, Inc.

FHS Retail LLC

Lakeshore Learning Materials

Legai BUild

LND TECHNICAL SERVICES LLC

Longo Electrical-Mechanical, Inc.

PKF-Mark III, Inc.

PWXPress

Resa Power

Shay Enterprise

Smartprocure Inc

Thoms Wireless

Toshiba

Transfluid Services

VISUAL

OCEAN COUNTY COLLEGE

AWARD for Automatic Door Services

<u>RECOMMENDATION:</u> Contract award to **Door Services Corp. dba Eastern Door Service**, 70 Cathy Lane, Unit 1, Burlington, NJ 07016 in the amount not to exceed \$66,750.00 for a one-year contract with a second year contract option to provide all materials, equipment, and labor necessary for automatic door maintenance, repair, and replacement services as needed at Ocean County College.

Said contract to be in accordance with bid specifications and requirements of BID #24/25 B-1566 publicly advertised on June 28, 2024 and bids received on July 18, 2024.

Contract Term: July 1, 2024 to June 30, 2025 (first year)

NATURE OF BID:

Automatic Door Maintenance, Repair, and Replacement

BID ITEM #1:

Hourly Rate, Mechanic (Regular)

BID ITEM #2:

Hourly Rate, Mechanic (Overtime)

BID ITEM #3:

Hourly Rate, Mechanic (Holiday)

BID ITEM #4:

Material Markup

SOURCE OF FUNDS:

Business Division / Building Repairs and Maintenance

FY 2024/2025

BID SUMMARY

Diddenia Nema	Hours	Door Services Corp.		
Bidder's Name	Hours	(Eastern)*		
BID ITEM #1: Hourly Rate – Mechanic, Regular Rate	200	\$	150.00	
BID ITEM #2: Hourly Rate - Mechanic, Overtime	70	\$	225.00	
BID ITEM #3: Hourly Rate - Mechanic, Holiday Rate	40	\$	300.00	
BID ITEM #4: Material Markup			80%	
Material Sub-Total		\$	9,000.00	
ANNUAL LABOR & MATERIAL TOTAL:		\$	66,750.00	

^{*}Recommended Vendor

The following is a list of vendors who received the bid. Vendors in **bold-type** submitted bids.

BBR Printers

BuildCentral Inc

CIS

Constructconnect

Deltek

Dodge Data & Analytics

Eastern Door Service

Gtech

Hathazi Garage Doors LLC

Lakeshore Learning Materials

Legai BUild

SevenOutsource

VISUAL

xiaoma

OCEAN COUNTY COLLEGE

AWARD for Consulting Services for Facilities

<u>RECOMMENDATION:</u> Contract award to Colliers Engineering & Design, Inc., 101 Crawfords Corner Road, Suite 3400, Holmdel, NJ 07733 in the amount not to exceed \$325,000.00 to provide consultation services to assist with the development of a campus-wide Facilities Master Plan at Ocean County College. The primary goal is to incorporate the 2016 Facilities Master Plan along with the 2020-2025 Strategic Plan into an updated Facilities Master Plan to identify the supporting facilities and infrastructure requirements needed to meet the strategic plan's objectives.

Said contract to be in accordance with proposal specifications and requirements of RFP #24/25 R-1596, publicly advertised on June 25, 2024 and proposals received July 18, 2024.

NATURE OF PROPOSAL: Architect & Engineering Services

ITEM #1: Comprehensive Building Analysis

ITEM #2: Building Structural Condition Assessment

ITEM #3: Revise 2016 Master Plan Update: Chapter 2: Campus Development

ITEM #4: Evaluate Chapter 4: Planning for Future Growth Phases 1 & 2

ITEM #5: Continuity of Operations

ITEM #6: Sustainability

ITEM #7: Final Plan and Presentation

SOURCE OF FUNDS: Business Division / Building Repairs & Maintenance

FY 2024/2025

PROPOSAL SUMMARY

Vendor Name		gineering & sign*		hitects & neers	Spiezle Architectural Group	
Phase	# of Days to Complete	Price	# of Days to Complete	Price	# of Days to Complete	Price
1. Comprehensive Building Analysis	20	\$ 36,000.00	35	\$ 84,600.00	90	\$ 72,700.00
2. Building Structural Condition Assessment	50	\$ 88,000.00	25	\$ 62,200.00	90	\$ 82,350.00
3. Revise 2016 Master Plan Update: Chapter 2: Campus Development	30	\$ 44,000.00	35	\$ 48,400.00	30	\$ 15,000.00
4. Evaluate Chapter 4: Planning for Future Growth Phases 1 & 2	30	\$ 28,000.00	35	\$ 46,700.00	90	\$ 44,600.00
5. Continuity of Operations	50	\$ 66,000.00	25	\$ 60,500.00	120	\$385,900.00
6. Sustainability	30	\$ 40,000.00	20	\$ 36,600.00	60	\$ 41,500.00
7. Final Plan and Presentation	50	\$ 23,000.00	25	\$ 33,300.00	60	\$ 38,200.00
Total	260	\$325,000.00	200	\$372,300.00	540	\$680,250.00

^{*}Recommended Vendor

The following vendors received the proposal. Vendors in **bold-type** submitted a proposal.

CED Architecture, Inc.
Clarke Caton Hintz Architects
French & Parrello Associates
H2M architects engineers
Matrix New World Engineering
Spiezle Architectural Group, Inc.

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for the Purchase of Interactive Displays

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase of ViewSonic ViewBoard, interactive displays and related equipment, for the Ocean County Vocational Technical School (OCVTS) Pre-Nursing program to be housed in the Russell Building (#7) at Ocean County College. This purchase will be procured through Monmouth-Ocean Educational Services Commission (MOESC) Cooperative contract #289MOESC; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to award the agreement with **Pitt Bull Secure Technologies**, **Inc.**, 131 Berwick Rd. Suite 2, Johnstown PA, 15904 in the amount not to exceed \$44,840.92 for the purchase of ViewSonic ViewBoard, interactive displays and related equipment, for the Ocean County Vocational Technical School (OCVTS) Pre-Nursing program to be housed in the Russell Building (#7) at Ocean County College. This purchase will be procured through Monmouth-Ocean Educational Services Commission (MOESC) Cooperative contract #289MOESC; Contract Term: 12/20/2023 - 06/30/2025.

AMENDMENT

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for the Purchase of Interactive Displays

VENDOR:

Pitt Bull Secure Technologies, Inc.

131 Berwick Rd. Suite 2 Johnstown PA, 15904

ACCOUNT:

OCVTS Pre-Nursing / Minor Capital - Computer

FY 2024/2025

AMOUNT:

\$44,840.92

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I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2024/2025, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Executive Vice President of Finance and Administration

RESOLUTION

Authorizing a Contract for Offset Printing and Signage Services

Contract Term: July 1, 2024 - June 30, 2025

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for offset printing and signage services at Ocean County College.

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(18) et seq. print services; and

WHEREAS, Gangi Graphics, Hawk Graphics, Inc., PIP Printing, Prism Color Corporation, and Roelynn Litho, Inc. were approved at the Board of Trustees meeting on June 27, 2024 for the Qualified Pool of Service Providers for Print & Signage Service Providers, RFQ 23-24 Q-1592; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute a one-year agreement with:

Gangi Graphics, 1669 Route 88, Brick, NJ 08724 in the amount not to exceed \$40,000.00, and

Hawk Graphics, Inc., PO Box 308, 1248 Sussex Turnpike, Mt. Freedom, NJ 07970 in the amount not to exceed \$25,000.00, and

PIP Printing, 2960 Yorktowne Boulevard, Brick, NJ 08723 in the amount not to exceed \$55,000.00, and

Prism Color Corporation, 31 Twosome Drive, Moorestown, NJ 08057 in the amount not to exceed \$35,000.00, and

Roelynn Litho, Inc., 687 Prospect Street, Lakewood, NJ 08701 in the amount not to exceed \$75,000.00, for a total amount not to exceed \$230,000.00, for offset printing and signage services at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Offset Printing and Signage Services

Contract Term: July 1, 2024 - June 30, 2025

VENDORS:

Gangi Graphics \$40,000.00

1669 Route 88 Brick, NJ 08724

Hawk Graphics, Inc. \$25,000.00 PO Box 308, 1248 Sussex Turnpike Mt. Freedom, NJ 07970

PIP Printing \$55,000.00 2960 Yorktowne Boulevard Brick, NJ 08723

Prism Color Corporation \$35,000.00 31 Twosome Drive Moorestown, NJ 08057

Roelynn Litho, Inc. \$75,000.00 687 Prospect Street Lakewood, NJ 08701 ACCOUNT:

Publications - Printing & Program Cost

FY 2024/2025

TOTAL:

\$230,000.00 =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2024/2025, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Executive Vice President of Finance and Administration

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Renewal of Maintenance License for Document Imaging Contract Term: October 1, 2024 - September 30, 2025

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to renew the maintenance license for document imaging (Perceptive Content/Image Now Software) at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute a twelve-month agreement with Hyland LLC, 8900 Renner Boulevard, Lenexa, KS 62219 in the amount not to exceed \$49,696.78 to renew the maintenance license for document imaging (Perceptive Content/Image Now Software) at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Renewal of Maintenance License for Document Imaging

Contract Term: October 1, 2024 - September 30, 2025

VENDOR:

Hyland LLC

8900 Renner Boulevard Lenexa, KS 66219

ACCOUNT:

Information Technology / Software Maintenance

FY 2024/2025

TOTAL:

\$49,696.78

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2024/2025 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Executive Vice President of Finance and Administration

OCEAN COUNTY COLLEGE RESOLUTION

Authorizing a Contract for Environmental Testing Instruments and Equipment

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase environmental testing instruments and equipment for the existing water quality monitoring systems in the Barnegat Bay. This project is administered through the Barnegat Bay Natural Estuary Program at Ocean County College; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9 (a) County college purchases through State agency; procedure. Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

- 1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with YSI, Inc., 1725 Brannum Lane, Yellow Springs, OH 45387 in the amount not to exceed \$38,552.00 to purchase environmental testing instruments and equipment for the existing water quality monitoring systems in the Barnegat Bay at Ocean County College.
- 2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **YSI**, **Inc.**, State Contract #24-FLEET-72694, Term: 3-21-2024 to 12-31-2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Environmental Testing Instruments and Equipment

VENDOR:

YSI, Inc.

1725 Brannum Lane

Yellow Springs, OH 45387

ACCOUNT:

Barnegat Bay Estuary / Minor Capital

FY 2024/2025

AMOUNT:

\$38,552.00

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I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2024/2025 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Executive Vice President of Finance and Administration

OCEAN COUNTY COLLEGE RESOLUTION

Authorizing a Contract for ASL Interpreting and Captioning Services Contract Term: July 1, 2024 - December 31, 2024

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for American Sign Language (ASL) Interpreting and Captioning Services for students enrolled for the Fall 2024 semester at Ocean County College; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(1) et seq. professional services; and

WHEREAS, vendor Geneva Worldwide, Inc. was approved at the Board of Trustees meeting on May 30, 2024 for the Qualified Pool of Consultants/Professional Services Providers for American Sign Language (ASL) Interpreting and Captioning Services, RFQ 23-24 Q-1578; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with Geneva Worldwide Inc., 256 W 38th St., 10th Floor New York, NY 10018, in the amount not to exceed \$75,000.00 for American Sign Language (ASL) Interpreting and Captioning for students enrolled for the Fall 2024 semester at Ocean County College.

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for ASL Interpreting and Captioning Services

Contract Term: July 1, 2024 - December 31, 2024

VENDOR: Geneva Worldwide Inc.

256 W 38th St., 10th Floor New York, NY 10018

ACCOUNT: ADA Services / Fees - Consultants

FY 2024/2025

AMOUNT: \$75,000.00

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I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2024/2025 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

OCEAN COUNTY COLLEGE RESOLUTION

Authorizing a Contract for ASL Interpreting and Captioning Services Contract Term: July 1, 2024 - December 31, 2024

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for American Sign Language (ASL) Interpreting and Captioning Services for students enrolled for the Fall 2024 semester at Ocean County College; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(1) et seq. professional services; and

WHEREAS, vendor Sign4U Interpreting Service, LLC was approved at the Board of Trustees meeting on May 30, 2024 for the Qualified Pool of Consultants/Professional Services Providers for American Sign Language (ASL) Interpreting and Captioning Services, RFQ 23-24 Q-1578; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Sign4U Interpreting Service, LLC**, 437 Roosevelt Avenue, Glendora, NJ 08029, in the amount not to exceed \$50,000.00 for American Sign Language (ASL) Interpreting and Captioning for students enrolled for the Fall 2024 semester at Ocean County College.

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for ASL Interpreting and Captioning Services

Contract Term: July 1, 2024 - December 31, 2024

VENDOR:

Sign4U Interpreting Service, LLC

437 Roosevelt Avenue Glendora, NJ 08029

ACCOUNT:

ADA Services / Fees - Consultants

FY 2024/2025

AMOUNT:

\$50,000.00

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I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2024/2025 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

RESOLUTION

Authorizing a Contract for AWS Cloud Service

Contract Term: July 1, 2024 - June 30, 2025

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to renew the contract for AWS Cloud Service Charges IaaS Service, procured through NJEdge.NET Consortium; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions N.J.S.A.18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority, permits purchases to be made through such a consortium; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a twelve-month agreement with SHI International Corp., 290 Davidson Avenue, Somerset, NJ 08873 in the amount not to exceed \$20,606.00 to renew the contract for AWS Cloud Service Charges IaaS Service at Ocean County College through NJEdge Microsoft Licensing Consortium Contract #: 269EMCPS-21-001-EM-SHI.

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for AWS Cloud Service

Contract Term: July 1, 2024 - June 30, 2025

VENDOR:

SHI International Corp.

290 Davidson Avenue Somerset, NJ 08873

ACCOUNT:

Information Technology / Minor Capital - Network

FY 2024/2025

AMOUNT:

\$20,606.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2024/2025 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

RESOLUTION

Authorizing a Contract Renewal of Bloomberg Services Contract Term: July 1, 2024 - June 30, 2025

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to renew the Bloomberg Electronic Trading System Services with federal grant funds awarded to Ocean County College under the Carl D. Perkins Career and Technical Education Act; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate Officials of the College to enter into and execute a twelve-month agreement with **Bloomberg Finance**, **LP**, 731 Lexington Avenue 4th Floor, New York, NY 10022 in the amount not to exceed \$53,160.00 to renew the Bloomberg Electronic Trading System Services with federal grant funds awarded to Ocean County College under the Carl D. Perkins Career and Technical Education Act.

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Bloomberg Electronic Trading System Services

Contract Term: July 1, 2024 - June 30, 2025

VENDOR:

Bloomberg Finance, LP

731 Lexington Avenue 4th Floor

New York, NY 10022

ACCOUNT:

Perkins FY 24-25 / Software

AMOUNT:

\$53,160.00

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I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2024/2025 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

RESOLUTION

Authorizing a Contract for Professional Electrician Services for OCVTS

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to replace 30 fixtures with 2x2 LED panels, rework switches, install circuits and outlets, and provide materials and labor for floor box covers for the Ocean County Vocational Technical School (OCVTS) Pre-Nursing labs in the Russell Building (#7) at Ocean County College; and

WHEREAS, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

- 1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with **Bahr & Sons Electrical Contractors, Inc.**, 82 Shorewood Drive, Bayville, NJ 08721 the amount not to exceed \$51,021.05 to replace 30 fixtures with 2x2 LED panels, rework switches, install circuits and outlets, and provide materials and labor for floor box covers for the Ocean County Vocational Technical School (OCVTS) Pre-Nursing labs in the Russell Building (#7) at Ocean County College.
- 2. This contract is awarded without public bidding as a purchase through the County of Ocean's Cooperative contract in accordance with the provisions of the County College Contracts Law (18A:64A-25.10) to **Bahr & Sons Electrical Contractors, Inc.**, Ocean County Cooperative Contract # B2024-10.

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Professional Electrician Services for OCVTS

VENDOR:

Bahr & Sons Electrical Contractors, Inc.

82 Shorewood Drive Bayville, NJ 08721

ACCOUNT:

OCVTS Pre-Nursing / Building Renovations

FY 2024/2025

TOTAL:

\$51,021.05

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I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2024/2025, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

RESOLUTION

Authorizing the Contract for 2024-2025 Graduation Items

Contract Term: July 1, 2024 - June 30, 2025

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase award certificates, diplomas, and tassels for winter 2024 and summer 2025 graduations at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5 (a) (22) purchase or rental of graduation caps and gowns and award certificates or plaques; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Jostens Inc.**, 21336 Network Place, Chicago, IL 60673 in the amount not to exceed \$25,000.00 to purchase award certificates, diplomas, and tassels for winter 2024 and summer 2025 graduations at Ocean County College.

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for 2024-2025 Graduation Items

Contract Term: July 1, 2024 - June 30, 2025

VENDOR:

Jostens Inc.

21336 Network Place Chicago, IL 60673

ACCOUNT:

Registration & Records / Diplomas & Covers

FY 2024/2025

AMOUNT:

\$25,000.00 =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2024/2025, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

RESOLUTION

Authorizing a Contract for Installation of Surge Protective Devices

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to install Surge Protective Devices (SPDs) to protect boilers and the entire Cooling, Heating and Power (CHP) Plant Building (#21) from transient surges at Ocean County College; and

WHEREAS, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

- 1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with **Bahr & Sons Electrical Contractors, Inc.**, 82 Shorewood Drive, Bayville, NJ 08721 the amount not to exceed \$22,947.84 to install Surge Protective Devices (SPDs) to protect boilers and the entire Cooling, Heating and Power (CHP) Plant Building (#21) from transient surges at Ocean County College.
- 2. This contract is awarded without public bidding as a purchase through the County of Ocean's Cooperative contract in accordance with the provisions of the County College Contracts Law (18A:64A-25.10) to **Bahr & Sons Electrical Contractors, Inc.**, Ocean County Cooperative Contract # B2024-10.

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Installation of Surge Protective Devices

VENDOR:

Bahr & Sons Electrical Contractors, Inc.

82 Shorewood Drive Bayville, NJ 08721

ACCOUNT:

Maintenance / Service Maintenance

FY 2024/2025

TOTAL:

\$22,947.84

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I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2024/2025, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

RESOLUTION

Authorizing a Contract for Virtual/Fractional Chief Information Security Officer
Consultation Services
Contract Term: June 1, 2024 - May 31, 2025

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for Virtual/Fractional Chief Information Security Officer Consultation Services, as services are required in order for the College to be compliant with the Gramm-Leach-Bliley Act. A consultant will be assigned by the EdgePro team to assist in developing an Information and Cyber Security Program that is responsive to threats confronting the College. This purchase will be procured through the NJEdge.NET Consortium; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions N.J.S.A.18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority, permits purchases to be made through such a consortium; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with **NJEdge.NET**, 218 Central Avenue, Newark, NJ 07102 in the amount not to exceed \$30,000.00 for Virtual/Fractional Chief Information Security Officer Consultation Services at Ocean County College.

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Virtual/Fractional Chief Information Security Officer Consultation Services

Contract Term: June 1, 2024 - May 31, 2025

VENDOR:

NJEdge.NET

218 Central Avenue Newark, NJ 07102

ACCOUNT:

Information Technology / Fees - Consultants

FY 2024/2025

TOTAL:

\$30,000.00 =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2024/2025, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

RESOLUTION

REQUEST FOR QUALIFICATIONS

WHEREAS, the Board of Trustees of Ocean County recognizes the need to identify a Qualified Pool for Ecological Engineering Related Services, including but not limited to producing designs and plans on an as needed basis for various projects at Barnegat Bay Partnership / Ocean County College; and

WHEREAS, the College has received and opened Qualifications, RFQ #24/25 Q-1598, for the provision of Ecological Engineering Related Service Providers on July 17, 2024 following the fair and open process under the New Jersey Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et seq. for receiving Requests for Qualifications; and

WHEREAS, awards will be determined following a formal quotation procurement process when specific projects are selected to be undertaken at Ocean County College; and

WHEREAS, the term of qualification to participate in future formal quotations for the designated profession is July 1, 2024 through June 30, 2025.

THEREFORE, BE IT RESOLVED that the following companies be and are hereby qualified for the provision of Ecological Engineering Related Services at Ocean County College.

ACT Engineers, Inc., 1 Washington Blvd, Suite 3, Robbinsville, NJ 08691

AKRF, Inc., 440 Park Avenue South, 7th Floor, New York, NY 10016

Biohabitats, Inc., 2081 Clipper Park Road, Baltimore, MD 21211

Davey Resource Group, Inc., 295 South Water Street, Suite 300, Kent, OH 44240

Matrix New World Engineering, Land Surveying and Landscape Architecture, PC, 26 Columbia Turnpike, Florham Park, NJ 07932

Paulus, Sokolowski and Sartor, LLC, 3 Mountainview Road, Warren, NJ 07059

Princeton Hydro, LLC, PO Box 3689, Trenton, NJ 08629

Rippled Waters Engineering, LLC, 420 Woolf Road, Milford, NJ 08848

Sovereign Consulting, Inc., 111A North Gold Drive, Robbinsville, NJ 08691

Taylor Engineering, Inc., 10199 Southside Blvd, Suite 310, Jacksonville, FL 32256

The following is a list of vendors who received the RFQ. Vendors in **bold-type** submitted qualification packets.

ACT Engineers, Inc.

AKRF

Amy Greene Environmental

Anchor QEA

BBR Printers

Biohabitats

BrightFields, Inc.

BuildCentral Inc

CDM Smith Inc.

CME Associates

CSI Engineering

Davey Resource Group

Deltek

Dewberry

Dodge Data and Analytics

EA Engineering, Science and Technology, Inc. PBC

Engineering & Land Planning Associates

EntramCorp

eRepublic, Inc.

Gtech

HDR

Johnson, Mirmiran & Thompson, Inc.

JPCL Engineering, LLC

Lakeshore Learning Materials

Legai BUild

Matrix New World Engineering

Princeton Hydro, LLC

PS&S

Rippled Waters Engineering, LLC

SevenOutsource Smartprocure Inc

Sovereign Consulting Inc.

Taylor Engineering

Traffic Planning and Design, Inc.

Versar, Inc.

Webhawkx

WSP USA

xiaoma

Board Meeting: July 25, 2024

dmv

AMENDMENT

Contract for Plumbing Services

RECOMMENDATION: Contract award to Timothy Peters Plumbing & Heating Co., Inc., PO Box 1847, Toms River, NJ 08754 be amended with an additional \$18,889.00 for a total amount of \$102,825.00 for a one-year contract with a second-year contract option to provide plumbing services at Ocean County College. The original contract in the amount of \$83,936.00 for the first year was awarded at the Board of Trustees meeting on June 27, 2024.

Additional funds are needed for the labor and material to install a new sink and provide related plumbing services for the Ocean County Vocational Technical School (OCVTS) Pre-Nursing program to be housed in the Russell Building (#7), Room #144 at Ocean County College.

Said contract to be in accordance with bid specifications and requirements of BID #23/24 B-1568 publicly advertised on April 15, 2024 and bids received on May 22, 2024.

Contract Term: July 1, 2024 to June 30, 2025 (first year)

NATURE OF BID:

T&M Plumbing Services

BID ITEM #1:

Hourly Rate, Journeyman (Straight Time)

BID ITEM #2:

Hourly Rate, Journeyman (Overtime)

BID ITEM #3:

Hourly Rate, Apprentice (Straight Time)

BID ITEM #4:

Hourly Rate, Apprentice (Overtime)

BID ITEM #5:

Material Markup

SOURCE OF FUNDS:

OCVTS Pre-Nursing / Building Renovations

FY 2024/2025

BID SUMMARY

Bidder's Name	Hours	Magic Touch Construction Company	Timothy Peters Plumbing & Heating Co., Inc.*		McCloskey Mechanical	
BID ITEM #1 - Hourly Rate - Journeyman, Straight Time	340	\$ 124.44	\$ 101.00	\$	132.00	
BID ITEM #2 - Hourly Rate - Journeyman, Overtime	16	\$ 186.66	\$ 151.50	\$	194.00	
BID ITEM #3 - Hourly Rate - Apprentice, Straight Time	340	\$ 75.00	\$ 48.00	\$	92.00	
BID ITEM #4 - Hourly Rate - Apprentice, Overtime	16	\$ 125.00	\$ 72.00	\$	140.00	
BID ITEM #5 - Material Markup %		10%	10%		15%	
Annual Labor Sub-Total		\$ 72,796.16	\$ 54,236.00	\$	81,504.00	
Materials Estimated Annual Amount		\$ 27,000.00	\$ 27,000.00	\$	27,000.00	
Material Sub-Total		\$ 29,700.00	\$ 29,700.00	\$	31,050.00	
Annual Labor & Material Total		\$ 102,496.16	\$ 83,936.00	\$	112,554.00	

^{*}Recommended Vendor

The following is a list of vendors who received the bid. Vendors in **bold-type** submitted bids.

Cambridge LTD

cis

Constructconnect

Deltek, Inc.

Dodge Data & Analytics

Empire Supplies and Services LLC

Gtech

Legai BUild

Magic Touch Construction Co., Inc.

McCloskey Mechanical Contractors

Multi-Temp Mechanical

North America Procurement Council Inc., PBC

POC National Corporation

Princeton Engineering Services, PC

sam infotech

SANFORD FEDERAL, INC.

TIMOTHY PETERS PLUMBING & HEATING, INC.

VISUAL

xiaoma

AMENDMENT

AWARD for Boiler Burner Services

RECOMMENDATION: Contract award to **Marlee Contractors, LLC**, 364 S. Egg Harbor Road, Hammonton, NJ 08037 to be amended with an additional \$9,942.75 for a total amount of \$64,220.12. The original contract in the amount of \$54,277.37 for a second-year option to provide boiler burner services at Ocean County College was awarded at the Board of Trustees meeting on March 16, 2023.

Additional funds are needed to address expenditures that were not reported against the blanket purchase order before the closeout of the fiscal year.

Said contract to be in accordance with bid specifications and requirements of BID #22/23 B-1352 publicly advertised on March 25, 2022 and bids received on April 14, 2022.

Contract Term: July 1, 2023 to June 30, 2024 (second year)

NATURE OF BID:

Boiler Burner Services

BID ITEM #1:

Hourly Rate, Technician (Straight Time)

BID ITEM #2:

Hourly Rate, Technician (Overtime)

BID ITEM #3:

Hourly Rate, Technician Helper (Straight Time)

BID ITEM #4:

Hourly Rate, Technician Helper (Overtime)

BID ITEM #5:

Material Markup

BID ITEM #6:

Annual Maintenance/Cleaning Services and Combustion Analysis

SOURCE OF FUNDS:

Maintenance / Service - Maintenance

FY 2024/2025

BID SUMMARY

Bidder's Name	Hours	Marlee Contractors, LLC*		Peterson Service Company		Mechanical Preservation Associates, Inc.†	McCloskey Mechanical Contractors, Inc.	
BID ITEM #1 - Technician - Straight Time	150	\$	99.40	\$	144.00		\$	88.00
BID ITEM #2 - Technician - Overtime	35	\$	149.10	\$	288.00		\$	128.00
BID ITEM #3 - Technician Helper - Straight Time	50	\$	80.34	\$	115.00		\$	68.00
BID ITEM #4 - Technician Helper - Overtime	20	\$	120.51	\$	230.00		\$	98.00
BID ITEM #5 - Material Markup %		1	20%		20%			15%
BID ITEM #6 - Annual Maintenance/Cleaning Services		\$	21,721.67	\$	20,304.00		\$	39,146.00
Annual Labor Sub-Total		\$	26,555.70	\$	42,030.00		\$	23,040.00
Annual Material Sub-Total		\$	27,721.67	\$	26,304.00		\$	44,896.00
Annual Total		\$	54,277.37	\$	68,334.00	N/A	\$	67,936.00

^{*}Recommended Vendor

The following is a list of vendors who received the bid. Vendors in **bold-type** submitted bids.

Cambridge LTD

Constructconnect

Construction Bid Source

Construction Journal

Dodge Data & Analytics

GP Energy Products

i- Sourcing Technologies Pvt Ltd

Industrial Combustion Associates

Magic Touch Construction Co., Inc.

Marlee Contractors, LLC

McCloskey Mechanical Contractors

Mechanical Preservation Associates, Inc.

Motor & Jets Inc

Multi-Temp Mechanical

Onvia, Inc

PDM Group

Peterson Service Company

PWXPress

Shay Enterprise

Smartprocure Inc

Unitemp, Inc.

[†]Vendor has withdrawn

AMENDMENT

Authorizing a Contract for Professional Electrician Services

Contract Term: July 1, 2024 - June 30, 2025

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the contract for time and materials (T&M) professional electrician services as needed at Ocean County College. The original contract with the amount of \$50,000.00 was awarded at the Board of Trustees meeting on June 27, 2024; and

WHEREAS, an additional \$947.38 is needed for services rendered in regards to an emergency call on June 16, 2024, involving a blown transformer at the Russell Building; and

WHEREAS, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

- 1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Bahr & Sons Electrical Contractors, Inc.**, 82 Shorewood Drive, Bayville, NJ 08721 with an additional \$947.38 for a total amount of \$50,947.38 to provide additional professional electrician services at Ocean County College.
- 2. This contract is awarded without public bidding as a purchase through the County of Ocean's Cooperative contract in accordance with the provisions of the County College Contracts Law (18A:64A-25.10) to **Bahr & Sons Electrical Contractors, Inc.**, Ocean County Cooperative Contract # B2024-10.

AMENDMENT

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Professional Electrician Services

Contract Term: July 1, 2024 - June 30, 2025

VENDOR:

Bahr & Sons Electrical Contractors, Inc.

82 Shorewood Drive Bayville, NJ 08721

ACCOUNT:

Maintenance / Service - Maintenance

FY 2024/2025

ORIGINAL CONTRACT: \$50,000.00

AMENDMENT:

\$947.38

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TOTAL AMOUNT:

\$50,947.38

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2024/2025, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

RESOLUTION

Authorizing a Contract for Elevator Repair and Maintenance Services Contract Term: July 19, 2024 - June 30, 2025

WHEREAS, a contract in the amount of \$7,000.00 (BPO # 11795) has been awarded to Atlas Elevator, Inc., 529 North Main Street, Barnegat, NJ 08005 for elevator repair and maintenance services campus wide at Ocean County College; and

WHEREAS, the initial contract being under threshold, did not require Board of Trustees approval; and

WHEREAS, an additional \$53,000.00 is needed for additional elevator repair and maintenance services for the rest of the fiscal year; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

WHEREAS, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to amend the agreement with **Atlas Elevator**, **Inc.**, 529 North Main Street, Barnegat, NJ 08005 with an additional \$53,000.00 for a total amount of \$60,000.00 for elevator repair and maintenance services at Ocean County College. This contract will be procured through Ocean County Cooperative contract # B2024-103, Contract term 7/17/2024 to 7/16/2025.

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

> **Contract for Elevator Repair and Maintenance Services** Contract Term: July 19, 2024 - June 30, 2025

VENDOR:

Atlas Elevator, Inc.

529 North Main Street Barnegat, NJ 08005

ACCOUNT:

Maintenance / Building Equipment & Repairs Maintenance

FY 2024/2025

ORIGINAL CONTRACT: \$7,000.00

AGGREGATE AMOUNT: \$53,000.00

TOTAL AMOUNT:

\$60,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2024/2025 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

REJECTION

RECOMMEND the rejection of bids for **BID** #24/25 B-1594, Snow Removal Services at Ocean County College. One (1) bid received on July 10, 2024 from Atlantic Site Services, LLC shall be rejected in accordance with N.J.S.A. 18A: 18A-22.a, the lowest bid substantially exceeds the cost estimates for the goods or services.