

EXHIBIT C



**BOARD OF TRUSTEES
Buildings and Grounds Committee Agenda Items**

To: Board of Trustees

From: Office of the President

Date: August 15, 2024

The following Buildings and Grounds Committee item is recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, August 22, 2024:**

1. Recommend acceptance of the Buildings and Grounds Committee Report for August 22, 2024 (**Exhibit C-1**)

Ocean County College Board of Trustees Buildings and Grounds Committee Agenda June 27, 2024

FACILITIES MANAGEMENT AND CONSTRUCTION PROJECTS

LOCATION / PROJECT	Latest Project Update
CONSTRUCTION PROJECTS	
NJNG / OCC ENERGY CONSERVATION PROGRAM	Ocean County College is participating in the New Jersey Natural Gas (NJNG) Engineering Solutions program. LGB Mechanical, Inc., was awarded the project to change the Grunin boiler. A final reconciliation is in progress with the NJNG representative, Noresco, for any discrepancies or punch-list items.
PLANETARIUM – INDEPENDENT HVAC SYSTEM	The College will install a stand-alone HVAC system (boilers and chillers) for the Planetarium Building (#13). This will allow the Planetarium to operate independently of the Administration Building (#1), which currently supplies its heating and cooling. LGB Mechanical was awarded the project, recently finished the installation, and is now working on punch-list items and submitting all closeout documents required.
LIBRARY RENOVATION	The electrical, HVAC, and plumbing trades are currently working throughout the project. All the drywall has been installed and painting is ongoing. Ceilings, bathroom tile, carpeting and lighting are being installed.
RUSSELL – VOTEC CERTIFIED NURSING ASSISTANT (CNA) PROGRAM	Vocational Technical’s (VOTEC) CNA program will hold classes in the Russell Building (#7) this fall. Rooms 142 and 144 will be combined and renovated into a simulated, (12) bed patient care center. Renovation will include removing the dividing wall, new flooring, new electrical sub-panel and outlets, upgraded lighting, painting, stand-alone sink, and IT/AV equipment and connections. Additionally, rooms 135 and 108 will be used for class/lectures with new furniture. Work is expected to be completed prior to the start of the Fall Semester (September 5).

PROGRAMMING & DESIGN – In Progress											
NEW AND OLD ADMINISTRATION BUILDING & EXPANSION	<p>The new Administration Building is currently in the Design Phase. Programming meetings are being held with OCC teams, Architects and their consultants. The project is expected to have an 18-month construction period and move-in date.</p> <p>Estimated time frame to completion:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #d9e1f2;">Process</th> <th style="background-color: #d9e1f2;">Est. Completion Date</th> </tr> </thead> <tbody> <tr> <td>Design development</td> <td>June 28th</td> </tr> <tr> <td>Construction specifications</td> <td>July 12th</td> </tr> <tr> <td>NJ Comptroller review estimate, 1 month</td> <td>August 12th</td> </tr> <tr> <td>GC bid release, review & award, 3 months</td> <td>November 12th</td> </tr> </tbody> </table>	Process	Est. Completion Date	Design development	June 28th	Construction specifications	July 12th	NJ Comptroller review estimate, 1 month	August 12th	GC bid release, review & award, 3 months	November 12th
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ENTRANCE SIGNAGE	The electronic signage located near the intersection of Hooper Avenue and College Drive needs to be replaced. Visibility is limited for motorists driving in the northern travel lanes along Hooper Avenue at the height that it currently stands. The architectural/engineering (A/E), Studio Hillier, prepared the design and construction documents. Forge Signworks was awarded the general contractor (GC) bid and a kickoff meeting was held on May 20.				
GRUNIN CENTER – LOBBY EXTENSION	The Conceptual Designs (developed by DRG Architects) for a sizeable addition adjustment of the Grunin Center (#11) Lobby was presented to the President’s Leadership Team (PLT) for review and comments. The lobby extension will be an open area to accommodate standing room for 450 persons. Additionally, it will have a side Art Gallery, high top tables and seating, upgraded lighting and temperature controls, and an expanded lobby accessible to the theater. DRG Architects were awarded the project and are now working on the Design/Programming Phase.				
GRUNIN – MUSIC PRACTICE ROOMS	The renovation of the old Human Resources area in the Grunin Center (#11 B) will be converted into practice rooms. SSP Architects has been awarded the architectural and engineering services for the project. An RFP was issued for general contractor bid in June. Additional specifications and drawing details are necessary to clarify the scope of work; therefore, the revised RFP will be reissued for bid.				
ALLIED HEALTH PROGRAM CONSULTING	BKP Architects was awarded the project and a kickoff meeting was held on April 16. BKP is now evaluating the existing spaces to develop a Best Use Analysis Summary Report for the following programs: Dental Hygiene, Radiography, Veterinary Technician, and a Pre-Nursing/Certified Nursing Assistant.				
PLANETARIUM RENOVATION	The College has determined that the Robert J. Novins Planetarium Building (#13) requires renovations to modernize the facilities and provide enhanced engagement and educational offerings for the campus population, K-12 students, and the public, without increasing the square footage of the existing building. The goal is to elevate its status as a Planetarium with limited programming and educational opportunities to a unique science learning center serving Ocean County College and the surrounding Jersey Shore region. A conceptual plan has been created by KSS Architects and the College issued an A/E RFP to provide programming and all architectural, engineering, and other services related to design and construction of the renovation. BKP Architects has been awarded the project and a kickoff meeting is being scheduled.				

PROGRAMMING & DESIGN – In Progress	
<p>BLACK BOX THEATER LIGHTING UPGRADE</p>	<p>The existing Black Box Theater utilizes a lighting system that is over 30 years old with obsolete technology features. Many of the lights do not work, the lighting console is not fully functional, and some of the cabling is beginning to break down. This entire system needs to be replaced with a modern, energy efficient system that utilizes LED technology. NV5 was awarded the A/E bid and is now working on the design.</p>

2024- 2025 CONCEPTUAL DESIGN FOR POSSIBLE FUTURE PROJECTS	
<p>PARKING LOT #1</p>	<p>Parking Lot #1 will be updated and repaved. An additional ADA compliant parking lot will be placed near the Gateway Building. The projects will include lighting, landscaping, striping, underground pipe repairs, signage, pedestrian access in Lot #3, and a feasibility study on solar panels and/or EV (electric vehicle) charging stations.</p>