

November 2024

## **FINANCE COMMITTEE**

Contact Executive Vice President Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of September 30, 2024

The following were awarded:

- To G Meyer Group for the Grunin Center Music Practice Room renovation project at Ocean County College

The following resolutions were adopted:

- Authorizing the use of a Project Labor Agreement for the Grunin Center Lobby expansion project at Ocean County College
- For the purchase of a Ford Utility Interceptor Base Vehicle for use by the Security Department at Ocean County College
- For travel services from November 7, 2024, through November 6, 2025, for the OCC Study Abroad Seminar in Ireland ‘
- For employment counseling services for the Workforce and Professional Education Department from November 7, 2024, through September 30, 2025, funded through the Work Readiness Assistance Program (WRAP) Grant at Ocean County College
- For the purchase of Wawa gift cards for student assistance through grant-funded programs from July 1, 2024, through June 30, 2025 at Ocean County College
- For a two-year contract for Dental Hygiene Program consultant services from January 1, 2025, through December 30, 2026, on an as-needed basis at Ocean County College
- For a two-year contract for Radiography Program consultant services from January 1, 2025, through December 30, 2026, on an as-needed basis at Ocean County College
- For Environmental Health and Safety Training programs from November 7, 2024, through June 30, 2025, through the Workforce and Professional Education department at Ocean County College
- For the removal and replacement of flooring in the Grunin Theater through the Education Services Commission of New Jersey (ESCNJ) Cooperative contract at Ocean County College
- For a three-year contract for the renewal of Imagicle call analytics monitoring and reporting system, from November 7, 2024, through November 6, 2027, for use at Ocean County College
- For a five-year contract for renewal of the VMware vSphere Licensing software from November 1, 2024, through October 31, 2029, through the NJEdge Consortium contract for use by the Office of Information Technology at Ocean County College

- For a one-year contract for Academic VMware Horizon subscriptions through the NJEdge Consortium contract from October 24, 2024, through October 23, 2025, to provide virtual desktops to students and staff at Ocean County College
- To identify a qualified pool of Education Consulting Service providers for various credit and non-credit education programs from November 7, 2024, through November 7, 2025, at Ocean County College
- To award the following contract through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) with Ocean County College serving as lead agency:
  - For a one-year contract from November 7, 2024, through November 6, 2025, for the purchase of athletic uniforms and apparel

The following was amended:

- Additional monies to Online Computer Library Center, Dublin, OH, for additional digital resource library software as part of the Library Modernization Project at Ocean County College (contract originally awarded at the June 27, 2024, Board meeting)
- Additional monies to Design Resources Group (DRG) Architects, Somerset, New Jersey, for additional architectural and engineering services for the Grunin Lobby Expansion Project at Ocean County College (contract originally awarded at the March 16, 2023, Board meeting)
- Additional monies to Pemberton Electrical Supply Company, LLC, Lumberton, New Jersey, for additional electrical supplies on an as-needed basis for the remainder of the fiscal year at Ocean County College (initial contract was under threshold and did not require Board approval)
- Additional monies to The Hanover Research Council, LLC (“Hanover Research”), Arlington, Virginia, for an Employer Needs assessment as part of the consulting and research services to help the college strengthen its academic portfolio, maximize enrollment and retention, manage costs, improve brand perception and engage alumni from January 1, 2024, through December 31, 2024, at Ocean County College (contract originally awarded at the December 7, 2023, Board meeting)
- Additional monies to Preferred Behavioral Health of New Jersey, Inc., Lakewood, New Jersey, for psychiatric evaluation and medication management services for students as part of counseling services for students at Ocean County College (contract originally awarded at the August 22, 2024, Board meeting)
- Additional monies to Door Services Corporation dba Eastern Door Service, Burlington, New Jersey, for replacement of interior and exterior doors for the Ocean County Vocational Technical School (OCVTS) Pre-Nursing program in the Russell Building as part of the automatic door maintenance, replacement, and repair services on an as-needed basis from July 1, 2024, through June 30, 2025, at Ocean County College (contract originally awarded at the August 22, 2024, Board meeting)
- Additional monies to Sign4U Interpreting Service, LLC, Glendora, New Jersey, for additional ASL interpreting services for students during the Fall semester as part of the professional interpreting and captioning services for students with disabilities enrolled in the Fall 2024 semester on an as-needed basis from July 1, 2024, through December 31, 2024, at Ocean County College (contract originally awarded at the July 25, 2024, Board meeting)
- Additional monies CliftonLarsonAllen, LLP, King of Prussia, Pennsylvania, for additional financial reporting relating to the implementation of Governmental Accounting Standards Board (GASB) statements 87 and 96, financial reporting for leases, and subscription-based information technology arrangements (SBITAs) as part of the first year with a second-year contract option for professional

auditing services from July 1, 2024, through June 30, 2025, at Ocean County College (contract originally awarded at the May 30, 2024, Board meeting)

The following was accepted:

- A \$37,000 Hunger-Free Campus grant award from the Office of the Secretary of Higher Education (OSHE) to address student hunger, leverage sustainable solutions to address basic food needs on campus and continue building strategic partnerships at the local, State, and national levels to address food insecurity among students. Project Manager: Ms. Michelle Youngs, Assistant Director, Student Life. Project Period: July 1, 2024, through June 30, 2025.

## **BUILDING AND GROUNDS COMMITTEE**

Contact Associate Vice President James Calamia x2066 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for November 7, 2024.

## **BYLAW, POLICY, AND CURRICULUM COMMITTEE**

Contact Vice President Dr. Eileen Garcia x3855 for specific information

Approved:

New Policy

- a. Policy #2240, Administration, Administrative Operations, IT Governance

The following items as accepted by the College Senate at its meetings on October 3, and 17, 2024:

- a. New Certificate

- 1) Certificate of Completion in 21<sup>st</sup> Century Policing: Strategies for Safer Communities

- b. Revised Course

- 1) COMM 154, Fundamentals of Public Speaking

- c. Inactivated Courses

- 1) ACCT 390, Accounting Information Systems
  - 2) ARBC 201, Intermediate Arabic I
  - 3) ARBC 202, Intermediate Arabic II
  - 4) ARBC 299, Arabic Dialects: Tunisian
  - 5) BUSN 300, Organizational Theory and Practice
  - 6) BUSN 301, Human Resource Management
  - 7) BUSN 311, Consumer Behavior
  - 8) BUSN 312, Marketing Communications
  - 9) BUSN 320, Procurement and Supplier Relationship Management
  - 10) BUSN 321, Decision Intelligence in Supply Chains
  - 11) BUSN 390, Fundamentals of Data Visualization for Business Analytics and Data Science
  - 12) BUSN 391, Basics of Data Collection, Data Warehousing, and Data Cleansing
  - 13) CHIN 201, Intermediate Chinese I
  - 14) CHIN 202, Intermediate Chinese II
  - 15) DANC 191, Dance Theatre Workshop I
  - 16) ECON 300, Money and Banking
  - 17) GREK 100, Greek I

- 18) GREK 102, Greek II
- 19) HEBR 251, Intermediate Modern Hebrew I
- 20) HEBR 252, Intermediate Modern Hebrew II
- 21) HHAW 200, Food and Healing: A Holistic Approach to Nutrition
- 22) HHAW 201, Plants and Healing: Herbology and Organic Gardening
- 23) HHAW 221, Principals of Energy Movement
- 24) HHAW 222, Holistic Design
- 25) HIND 101, Elementary Hindi I
- 26) HIST 255, History and Culture of Ireland: Travel Seminar
- 27) HUMN 251, Travel Seminar: Modern Middle East
- 28) JAPN 201, Intermediate Japanese I
- 29) JAPN 202, Intermediate Japanese II
- 30) MUSC 183, Beginning Jazz Theory and Improvisation
- 31) MUSC 192, Music History and Literature to 1750
- 32) MUSC 193, Music History 1750-1920
- 33) MUSC 195, Music History and Literature Since 1920
- 34) TURK 101, Elementary Turkish I
- 35) TURK 102, Elementary Turkish II

- Temporary suspension of Policy #8600, For the Community Medical Center Foundation and Ocean County College Foundation 3<sup>rd</sup> Annual Miniature Golf Tournament on Friday, January 10, 2025, in the Jon and Judith Larson Student Center from 6:00 p.m. to 10:00 p.m.

## PERSONNEL COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

### EMPLOYMENT

Adjunct Faculty			
First Name	Last Name	Position	Start Date
David	Bess	Adjunct Assistant Professor, Social Work	11/18/24
Robert	Cincotta	Adjunct Assistant Professor, Public Speaking	11/18/24
Jenny	Dunkle	Adjunct Assistant Professor, Social Work	11/18/24
Zev	Fried	Adjunct Assistant Professor, Accounting	12/2/24
Michael	McGowan	Adjunct Assistant Professor, Philosophy	11/18/24
Brian	Michael	Adjunct Assistant Professor, History	11/18/24
Brian	Wenckebach	Adjunct Assistant Professor, English	9/30/24

Non-Affiliated Administrator			
First Name	Last Name	Position	Start Date
Carolina	Ochoa	Multilingual Language Navigator	12/2/24
Craig	Santicola	Dean, School of Business & Social Sciences	1/6/25

Non-Affiliated Hourly			
First Name	Last Name	Position	Start Date
Melanie	Kay	Sr. Test Administration Technician	11/18/24

On-Call			
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<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Kyle	Bodie	Theater Apprentice	11/18/24
Christine	Enright	Testing Assistant/Proctor	11/11/24
Kylie	Gillen	Testing Assistant/Proctor	11/11/24
Juan Esteban	Molina Garcia	Spanish Language Interpreter	11/11/24
Karen	Trump	Sport Assistant Attendant	10/21/24

<b>Professional</b>			
<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Adeyemi	Adeniyi	WPE Instructor I	11/18/24
Suzanne	Altshuler	WPE Instructor I	11/18/24
Tara	Brochon	WPE Instructor I	11/18/24
Laura	Cahill	WPE Instructor I	11/18/24
Nancy	Correa	WPE Instructor I	11/18/24
Sally	DiPaola	WPE Instructor I	11/18/24
Traci	Galvan	WPE Instructor III	11/18/24
Brandon	Groves	WPE Course Facilitator	11/18/24
Rosa	Guillen	WPE Instructor I	11/18/24
Katie	Hudak	WPE Instructor I	11/18/24
Kami	Kaiser	WPE Instructor I	11/18/24
Vira	Kulchytska	WPE Instructor I	11/18/24
Allyssa	Lompado	WPE Instructor I	11/18/24
Elizabeth	Lutes	WPE Instructor I	11/18/24
Claire	Millar	WPE Instructor I	11/18/24
Megan	Okuniewicz	WPE Instructor I	11/18/24
Linda	Pearce	WPE Instructor I	11/18/24
Christina	Pollino	WPE Instructor I	11/11/24
Elijah	Rasul	WPE Instructor I	11/18/24
Carolina	Rodriguez	WPE Instructor I	11/18/24
Jaclyn	Terebetski	WPE Instructor I	12/16/24
Lilisa	Williams	WPE Instructor I	11/18/24
Cristy	Wreesmann-Beckles	WPE Instructor I	11/18/24

### CHANGE OF POSITION

<b>Non-Affiliated Administrator</b>				
<b>First Name</b>	<b>Last Name</b>	<b>From</b>	<b>To</b>	<b>Eff. Date</b>
Mary	Gibson	Director of Program Development	Director of Program Services for Nursing and Health Sciences	11/25/24

Angelica	Kotsifas	Sr. Test Administration Technician	Registration Services Specialist	11/25/24
Brett	Young	Enrollment Services Technician	Academic Advisor	11/25/24

## CHANGE OF STATUS

Non-Affiliated Hourly				
First Name	Last Name	From	To	Eff. Date
Sarah	Dowdy	PT Enrollment Services Technician	Enrollment Services Technician	11/11/24

## RESIGNATION

Adjunct Faculty			
First Name	Last Name	Position	Eff. Date
Michael	McMahon	Adjunct Assistant Professor, Computer Science	12/31/23

Non-Affiliated Administrator			
First Name	Last Name	Position	Eff. Date
Elizabeth	Arango	Financial Aid Processing Specialist	10/11/24
Lauren	Humphrey Byer	Academic Advisor	10/25/24
Meredith	Riddle	Dean of Educational Resources	11/22/24
Erik	Stratton	Education & Community Engagement Coordinator	11/12/24

Non-Affiliated Hourly			
First Name	Last Name	Position	Eff. Date
Joseph	Conenna	HVAC Technician	10/24/24

Professional			
First Name	Last Name	Position	Eff. Date
Robert	Andrews	Part Time Teacher, Social Science	1/6/25

## RETIREMENTS

Faculty			
First Name	Last Name	Position	Eff. Date
Vicki	McMillian	Professor of Mathematics	2/1/25

<b>Non-Affiliated Administrator</b>			
<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Eff. Date</b>
Deeanne	Gatta-Salter	Academic Advisor	1/1/25
Debora	Humphreys	Employee Benefits Coordinator	2/1/25
Elizabeth	Stevenson	Assistant Dean of Nursing & Health Sciences	3/1/25

### **ADDITIONAL DUTY ASSIGNMENTS**

- For Robert Cincotta, Adjunct Assistant Professor, Public Speaking as WPE Instructor I, effective 11/18/24.
- For Katelyn Hooker, on-call Sr. Professional Tutor as WPE Instructor III, effective 11/18/24.
- For Allyssa Lompado, WPE Instructor I as WPE Course Facilitator, effective 11/18/24.
- For additional duty assignment for Alexandria Savastano, Adjunct Assistant Professor, Social Science as WPE Instructor I, effective 11/18/24.
- For Jennifer Schwester, Adjunct Assistant Professor, Arts & Humanities as WPE Instructor I, effective 11/18/24.
- For Adam Silversmith, Adjunct Assistant Professor, Social Science as WPE Instructor I, effective 11/18/24.
- For Christopher Velotti, WPE Instructor III as WPE Instructor I, effective 11/18/24.
- Modification in end date for Olivia Butera, Graduate Intern, College Relations, effective 6/30/25. (Previously approved by the Board of Trustees on 7/25/24 as 10/5/24).

## **PRESIDENTS REPORT**

<https://www.ocean.edu/news/dr-monacos-november-7-2024-report-to-the-board-of-trustees/>

### **REORGANIZATION OF THE BOARD OF TRUSTEES**

#### **Election of Officers**

1. **Chairperson: Mr. Jerry Dasti**
2. **Vice Chairperson: Mrs. Linda Novak**
3. **Secretary: Mr. Stephan Leone**
4. **Treasurer: Mr. Frank Dupignac**

## **Designation of Committee Membership**

1. **Executive Committee**  
Officers of the Board
  
2. **Buildings and Grounds Committee**  
Mrs. Linda Novak, Chairperson  
Mr. Frank Dupignac  
Ms. DiAnne Gove  
Mr. Joe Teichman  
Mr. Jerry Dasti (ex officio)
  
3. **Bylaw, Policy, and Curriculum Committee**  
Mrs. Joanne Pehlivanian, Chairperson  
Mr. Robert Fall  
Ms. DiAnne Gove  
Mr. Jerry Dasti (ex officio)
  
4. **Finance Committee**  
Mr. Frank Dupignac, Chairperson  
Mrs. Linda Novak  
Mr. Steven Zabarsky  
Mr. Jerry Dasti (ex officio)
  
5. **Personnel Committee**  
Mr. Stephan Leone, Chairperson  
Mr. Robert Fall  
Mrs. Joanne Pehlivanian  
Mr. Jerry Dasti (ex officio)
  
6. **Student Experience Committee**  
Ms. DiAnne Gove  
Ms. Susan Naples  
Mr. Steven Zabarsky  
Ms. Cheyenne Severin  
Mr. Jerry Dasti (ex officio)
  
7. **Audit Committee**  
Mr. Frank Dupignac  
Mrs. Linda Novak  
Mrs. Joanne Pehlivanian  
Mr. Jerry Dasti (ex officio)
  
8. **Study Abroad Committee**  
Mr. Robert Fall, Chairperson  
Mr. Frank Dupignac  
Mr. Stephan Leone  
Mrs. Linda Novak  
Mr. Jerry Dasti (ex officio)
  
9. **Litigation Committee**  
Members to be appointed as needed



(Grievance Hearings – Mr. Dasti,  
Mr. Dupignac, Mr. Fall, Mr. Leone,  
Mr. Teichman, Mr. Zabarsky)

**Designation of the fourth Thursday of each month for the regular monthly meeting of the Board of Trustees at 3:30 p.m., in the Conference Center, except as noted below; remote access information will be distributed prior to each meeting date:**

Thursday, December 5, 2024  
Thursday, January 23, 2025  
Thursday, February 27, 2025  
Thursday, March 27, 2025  
Thursday, April 24, 2025  
Thursday, May 29, 2025  
Thursday, June 26, 2025  
Thursday, July 24, 2025  
Thursday, August 28, 2025  
Thursday, September 25, 2025  
No October meeting  
Thursday, November 6, 2025  
Thursday, December 11, 2025

**Designation of the following days for Special Meetings at 12:00 noon in the Conference Center, except, as noted; remote access information will be distributed prior to each meeting date:**

Thursday, January 9, 2025  
Thursday, July 10, 2025

**Board Retreats will be scheduled as needed at 12:00 noon in the Conference Center, except as noted. Remote access information will be distributed prior to each meeting date.**

**Designation of the following days for Conversations with the Trustees at 12:30 p.m. in the Student Center; remote access information will be distributed prior to each meeting date:**

Thursday, March 13, 2025  
Thursday, October 23, 2025

**Designation of Depositories**