

September 2024

FINANCE COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of August 24, 2024

The following was approved:

- The revised Ocean County College FY 2025 budget

The following were awarded:

- To Berry, Sahradnik, Kotzas & Benson, P.C. for the first year of a two-year contract for legal services at Ocean County College
- To Matrix New World Engineering, Land Surveying and Landscape Architecture, PC for professional ecological engineering services for phase 2 of the Nellie Bennett Marsh Restoration Planning project administered by the Barnegat Bay Partnership (BPP) at Ocean County College
- To Suburban Trails, Inc., for the first year with a second-year contract option for transportation services for OCC athletic teams for sporting events at various locations, various Student Life trips at Ocean County College, and various college activities, performances, and events

The following resolutions were adopted:

- Authorizing the president to execute the operating agreement with the Ocean County Vocational Technical School and any and all other documents necessary to effectuate the partnership
- For the purchase of access keys and vouchers for students enrolled in cybersecurity courses at Ocean County College
- For travel services from September 26, 2024, through September 25, 2025, for the OCC Study Abroad Seminar in France
- For the purchase of a Ford F-250 utility vehicle for use by the Facilities Department at Ocean County College
- To approve the scheduling of a sale of surplus Facilities/Warehouse items no longer needed by the College.
- Authorizing Ocean County College to enter into the Educational Cooperative Pricing System, a cooperative pricing agreement with the Educational Services Commission of Morris County serving as the lead agency.

The following was amended:

- Additional monies to Success Advertising, Inc., Whippany, New Jersey, for a billboard rental to advertise OCC Manahawkin (contract originally awarded at the April 27, 2023, Board meeting)
- Additional monies to Jay Hill Repairs, Fairfield, New Jersey, for anticipated appliance repairs for the remainder of the fiscal year as part of the repair, maintenance, and installation of various kitchen appliances through the Hunterdon County Educational Services Commission (HCESC) Cooperative Contract at Ocean County College (initial contract was under threshold and did not require Board approval)
- Additional monies to Johnson Controls, Inc., Blackwood, New Jersey, for repairs to the Conference Center system as part of the chiller maintenance services at Ocean County College (contract originally awarded at the April 27, 2023, Board meeting)
- Additional monies to KT's Office Services, LLC, Lanoka Harbor, New Jersey, for battery replacements in the Data Center as part of the contract for power supplies and campus-wide printer maintenance services through the National Cooperative Purchasing Alliance (NCPA) at Ocean County College (contract originally awarded at the May 30, 2024, Board meeting)
- Additional monies to SSP Architects, Somerville, New Jersey, for updated drawings and specifications for bidding based on results from environmental testing performed in Building #11 as part of the Grunin Music Room Renovation Project at Ocean County College (contract originally awarded at the July 28, 2022, Board meeting)

The following was rescinded:

- The contract awarded at the June 27, 2024, Board meeting, to Haring Fire Protection, LLC, Folsom, New Jersey, for Fire Equipment Inspection Services as the College has determined that Haring Fire Protection, LLC, does not directly hold the required certifications to perform the contracted work.

The following was accepted:

- A \$202,570 grant award from the Office of the Secretary of Higher Education to transition the Center for Adult Transitions to an on-campus program to enhance programmatic support for adults with intellectual and developmental disabilities to transition into the most independent living possible, aligned with their achievement level. Project Manager: Ms. Eileen Schilling, Executive Director, Workforce Initiatives. Project Period: July 1, 2024, through June 30, 2025.
- A \$345,000 OCWDB Youth Employment Activities grant from the Ocean County Department of Human Services and the Ocean County Board of Commissioners for the purpose of allowing Ocean County College to continue providing free services to out-of-school young adults between the ages of 16 to 24, offering participants workforce skill development, career guidance, on-the-job shadowing, mentoring, and financial literacy. Project Manager: Ms. Gina Opauski, Director, Community and Workforce Development. Funding Period: October 1, 2024, through September 30, 2025.
- An \$850,000 Barnegat Bay Partnership Implementation grant from the U.S. Environmental Protection Agency. This cooperative agreement with USEPA Region 2 provides base funding for the implementation of BBP's 2012 Comprehensive Conservation and Management Plan, which has four priorities: water quality, water supplies, living resources (habitats, fish and wildlife), and land use. The agreement provides funding for BBP staff to work with its Management Conference, that is, the BBP partners whose efforts contribute significantly to the protection and restoration of, and education regarding the Barnegat Bay. Project Director: Dr. Stan Hales, Director, Barnegat Bay Partnership. Funding Period: July 1, 2025, through June 30, 2028.

- A \$909,800 Barnegat Bay Partnership Bipartisan Infrastructure Law (BIL) FY23 Implementation grant from the U.S. Environmental Protection Agency. This Bipartisan Infrastructure Law (BIL) cooperative agreement provides significant funding to advance all BBP CCMP priorities. Thus, funds are committed to projects and activities regarding water quality, water supplies, habitat protection and restoration, and land use. In addition, 40% of all BIL funds are committed to advancing Justice40 requirements to benefit underserved communities (i.e. overburdened communities, as defined by New Jersey’s Environmental Justice Law).

BUILDING AND GROUNDS COMMITTEE

Contact Associate Vice President James Calamia x2066 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for September 26, 2024.

BYLAW, POLICY, AND CURRICULUM COMMITTEE

Contact Vice President Dr. Eileen Garcia x3855 for specific information

Approved:

To rescind Policy #3111C, Personnel, Academic Staff and Faculty, General, Qualifications for Embedded Adjunct Instructors

New Program Option

- 1) Associate in Science in Advanced and Continuous Studies, Option in Hospitality, Tourism, and Event Management

New Course

- 2) PSYC 161, Introduction to Applied Behavior Analysis

Revised Courses

- 3) CRIM 253, Ethics in Criminal Justice
- 4) ENGR 221, Engineering Statics
- 5) LAAW 201, Legal Research and Writing for Paralegals

PERSONNEL COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

EMPLOYMENT

Adjunct Faculty			
First Name	Last Name	Position	Start Date
Michanya	Faulk	Adjunct Assistant Professor, Medical Social Worker	10/7/24
Mary	Lucchi	Adjunct Assistant Professor, Applied Music	8/30/24

Ji in	Yang	Adjunct Assistant Professor, Applied Music	9/4/24
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Non-Affiliated Administrator			
First Name	Last Name	Position	Start Date
Samantha	Moffler	Advisor/Case Manager, Adult Education (Title II)	10/7/24
Crystal	Ramirez	PT Work-Based Learning Coordinator	10/1/24
Lisa	Schlesinger	Nursing Skills Lab Coordinator	10/7/24

Professional			
First Name	Last Name	Position	Start Date
Ellyn	Bissey	WPE Instructor II	10/7/24
Andrew	Bono	WPE Instructor I	9/30/24
Ashlee	Buitrago	WPE Instructor I	9/30/24
Ruth Ann	Buscaglia	WPE Instructor I	9/19/24
Danielle	Dorsey	WPE Instructor I	9/30/24
Jeromy	Gregory-D'Amico	Professional Tutor I	10/7/24
Darlene	Jacobus	WPE Instructor I	9/20/24

Professional			
First Name	Last Name	Position	Start Date
Erin	Kelusak	WPE Instructor I	9/20/24
Joseph	Lewis	WPE Instructor I	9/30/24
Christine	McCoid	WPE Instructor II	10/7/24
Cariann	Meyer	WPE Instructor I	9/20/24
Jessica	Yorkman	WPE Instructor I	9/30/24

CHANGE OF POSITION

Non-Affiliated Hourly				
First Name	Last Name	From	To	Eff. Date
Daniel	Carben	Enrollment Services Technician	Procurement Analyst	10/14/24

RESIGNATION

Adjunct Faculty			
First Name	Last Name	Position	Eff. Date
Sasha	Ringgenberg	Adjunct Assistant Professor, Humanities	8/23/24

Robert	Vasile	Adjunct Assistant Professor, Computer Science	9/10/24
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Non-Affiliated Hourly			
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First Name	Last Name	Position	Eff. Date
Tyler	Ramos	P/T Enrollment Services Technician	9/26/24

Professional			
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First Name	Last Name	Position	Eff. Date
Mitchell	Mylowe	WPE Instructor III – ESL	9/5/24

RETIREMENTS

Faculty			
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First Name	Last Name	Position	Eff. Date
Richard	Fallon	Assistant Professor, Humanities	1/1/25

Non-Affiliated Administrator			
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First Name	Last Name	Position	Eff. Date
Terence	Cleary	Manager, Access Services	11/1/24
Lorie	Trachtenberg	Director of Testing	2/1/25

ADDITIONAL DUTY ASSIGNMENTS

- For Laura Paolillo, College Lecturer II, Business as WPE Instructor I, effective 9/30/24
- For Laura Wingler, Lead Instructional Designer as WPE Instructor II, effective 10/7/24.
- For Lenore Molee, Adjunct Assistant Professor, Business as WPE Instructor I, effective 9/30/24.
- For Michael Taylor, Adjunct Assistant Professor, Business as WPE Instructor I, effective 9/30/24.
- For Paul Chalakani, College Lecturer II of Communication and Theater, as Director of “Broadway for the Holidays”, effective to 10/21/24 - 12/22/24

PRESIDENTS REPORT

<https://www.ocean.edu/news/dr-monacos-september-26-2024-report-to-the-board-of-trustees/>