

January 2025

FINANCE COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of December 31, 2024

The following were awarded:

- To Newport Construction Management Corporation for general contractor construction services for a new Administration Building at Ocean County College
- To Shorelands Construction, Inc for general contractor construction services for the Grunin Center Lobby Expansion project at Ocean County College

The following resolutions were adopted:

- For an eleven-month contract from January 23, 2025, through December 31, 2025, for the purchase of Student Recovery Support Program online certification courses for full-time and adjunct instructors at Ocean County College
- For the preparation and issuance of IRS 1098-T forms to students at Ocean County College
- For the purchase of snow removal and salting materials for use by the Facilities Department at Ocean County College
- For the first year of a three-year agreement from December 13, 2024, through December 12, 2025, for the renewal of the VMware Licensing software for use at Ocean County College
- For the purchase of an Analog Voice Gateway for the voice over IP system at Ocean County College
- For the purchase of Chromebooks for students who are in need through the Bond Act, as part of the Library Modernization Project at Ocean County College
- For a twelve-month agreement for street sweeping services from January 1, 2025, through December 31, 2025, at Ocean County College
- For a three-year license renewal and technical support from February 27, 2025, through February 26, 2028, of the CommVault software subscription through the NJEdge.net Consortium at Ocean County College
- For a one-year contract from March 1, 2025, through February 28, 2026, for the renewal of the Microsoft Software Campus Volume License Agreement through the NJEdge Microsoft Licensing Consortium for use by the Office of Information Technology at Ocean County College
- To provide environmental health and safety training programs from January 23, 2025, through June 30, 2025, offered through the Workforce and Professional Education (WPE) Department at Ocean

County College

The following was amended:

- Additional monies to Aspire Technology Partners, LLC, Eatontown, New Jersey, for additional audio/visual services and various equipment for the Library Modernization Project at Ocean County College (initial contract was under threshold and did not require Board approval)
- Additional monies to Daktronics, Brookings, South Dakota, for the professional installation of two athletic scoreboards at Ocean County College ((initial contract was under threshold and did not require Board approval)
- Additional monies to CB Education Consulting, LLC, Freehold, New Jersey, for additional Dental Hygiene Program Consultant Services at Ocean County College (contract originally awarded at the November 7, 2024, Board meeting)
- Additional monies to G Meyer Group, Manasquan, New Jersey, for removal and/or modification of existing piping and ducts as part of the Grunin Center Music Practice Room renovation project at Ocean County College (contract originally awarded at the November 7, 2024, Board meeting)
- Additional monies to Shade Environmental, LLC, Maple Shade, New Jersey, for professional asbestos abatement services for the Grunin Center Music Practice Room project through the Hunterdon County Educational Services Commission (HCESC) cooperative contract at Ocean County College (initial contract was under threshold and did not require Board approval)
- Additional monies to CliftonLarsonAllen, LLP, King of Prussia, Pennsylvania, for financial reporting relating to the implementation of Governmental Accounting Standards Board (GASB) statements 87 and 96, financial reporting for leases and subscription-based information technology arrangements (SBITAs) as part of the professional auditing services at Ocean County College

The following was rescinded:

- The contract awarded at the November 7, 2024, Board meeting, to SHI International Corporation, Somerset, New Jersey, as the vendor notified the College after the award that the quote had expired and they were unable or unwilling to extend. A new agreement through the NJEdge Consortium Contract is to be awarded to the same vendor under new quote
- The contract awarded at the November 7, 2024, Board meeting, to National Asbestos and Environmental Training Institute, Inc., Mine Hill, New Jersey, due to repeated delays and non-fulfillment of services by the vendor as outlined in the agreement. The vendor has been notified in writing of the termination of the aforementioned agreement

The following was accepted:

- A \$5,742,966 SCCT5 Grant (Strengthening Community College Training) over 4 years, with OCC to receive \$2,835,868 over 4 years, for the Health First New Jersey (HFNJ), a consortium of Ocean County College (OCC), Middlesex College (MC), and Atlantic Cape Community College (ACCC), led by OCC, to increase the number of highly skilled healthcare workers in the region's healthcare and healthcare information technology (IT) industry sector, providing guided career pathways aligned to employment data from the New Jersey Department of Labor and Workforce Development (NJDOLE). The project's geographic scope includes four (4) New Jersey counties (Atlantic, Cape May, Middlesex, and Ocean) and 97 municipalities. Project Manager: Dr. Joseph Konopka, Vice President, Workforce Development and Strategic Partnerships. Funding Period: February 1, 2025, through January 31, 2029.
- A resolution approving and authorizing a modification of the original awarded project as approved by the Office of the Secretary of Higher Education for an expansion of our original Securing our

Children’s Future Bond Act project and program capacity to include outfitting space in our library so that students in Graphic Design, Electronic Media, Supply Chain, Data Analytics, Artificial Intelligence, and Cybersecurity can access the same laboratory supplies for hands-on learning and studying outside their classroom hours to increase retention and completion of these CTE programs; authorizing the financing of all or a portion of the Project through program(s) made available by the State of New Jersey for New Jersey institutions of higher education and other available funding sources; approving and authorizing the form of the application to the Secretary of Higher Education; approving and authorizing the execution and delivery of any and all agreements in connection with undertaking, implementing, and financing the Project in the form(s) approved by the officers of the institution executing such agreement(s); and designating and authorizing the officers of the institution to take the aforementioned actions and to take any and all such other actions deemed necessary or desirable to undertake, implement, and finance the Project(s).

BUILDING AND GROUNDS COMMITTEE

Contact Associate Vice President James Calamia x2066 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for January 23, 2025.

BYLAW, POLICY, AND CURRICULUM COMMITTEE

Contact Vice President Dr. Eileen Garcia x3855 for specific information

Approved:

New Policies

- a. Policy #2120, Administration, Organization, Lines of Responsibility

New Certificate

- 1) Certificate of Proficiency, Liberal Arts and Sciences

Inactivated Courses

- 2) HHAW 101, Alternative Therapies in Health and Wellness
- 3) HHAW 102, Environmental Harmony: A Holistic Approach

Temporary suspension of Policy #8600 for the Ocean County College Foundation Scholarship Celebration on Friday, June 27, 2025, on the Ocean County College Campus Mall from 6:00 p.m. to 10:00 p.m.

PERSONNEL COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

EMPLOYMENT

Adjunct Faculty			
First Name	Last Name	Position	Start Date
Donna	Anderson	Adjunct Assistant Professor, Accounting	12/16/24

Anne	Gilson	Adjunct Assistant Professor, Biology	1/14/25
Kevin	Johns	Adjunct Assistant Professor, Business Studies	1/6/25
Douglass	Miller	Adjunct Assistant Professor, Applied Music	1/27/25
Melissa	Miller	Adjunct Assistant Professor, Addictions Counseling	1/6/25

Non-Affiliated Administrator			
First Name	Last Name	Position	Start Date
Gay	Huggins-Dickey	Director of Career Services	4/7/25
Alexandra	Payor	FIPSE Student Success Coach	2/3/25

Non-Affiliated Hourly			
First Name	Last Name	Position	Start Date
Tamara	Burton	Human Resources Representative	2/4/25
Olivia	Valenta	Enrollment Services Technician (PT)	2/4/25

On-Call			
First Name	Last Name	Position	Start Date
Trish	Archimbaud	VITA Assistant Site Coordinator	1/13/25
Brian	Baker	Professional Tutor II	1/22/25
Angelia	Cruz	Professional Tutor II	1/27/25
John	Mattos	Driver	2/3/25
Evan	Ryan	Supplemental Instruction Leader	1/13/25

Professional			
First Name	Last Name	Position	Start Date
Christina	Bayer-Fahsen	WPE Instructor I – ESL	2/3/25
John	Brogan	Part Time Teacher, Addictions Counseling	1/6/25
Jacqueline	Burns	WPE Instructor I – ESL	2/3/25
Jesus	Buitrago	WPE Instructor I – ESL	2/3/25
Katrina	Charles-FIndlay	Nursing Clinical Instructor	1/6/25
Tripti	Desai	WPE Instructor I – ESL	2/10/25
Graziella	DeVito	Nursing Clinical Instructor	1/13/25
Jennifer	Fasciano	WPE Instructor II – EKG Technician Instructor	1/27/25
Leigh	Gillick	WPE Instructor I – ESL	2/3/25
Jo Ann	Kaba	WPE Instructor III – ABE	1/27/25
Kevin	Kelleher	Nursing Clinical Instructor	1/14/25

Inez	Kozak	WPE Instructor II – EKG Technician Instructor	1/27/25
Krithicka	Raghunathan	WPE Instructor II – EKG Technician Instructor	1/27/25
Gabriel	Rodriguez Cruz	WPE Instructor I – ESL	2/3/25
Keturah	Rosato	WPE Instructor I – ESL	2/3/25
Eric	Schuetz	WPE Instructor III – ABE	1/27/25
Louis	Silvestri	Nursing Clinical Instructor	1/6/25
Briana	Spinard	Nursing Clinical Instructor	1/8/25
Abigail	West	Adult Transition Center Program Manager	2/3/25
James	Wheeler	WPE Instructor I – ESL	2/3/25
Natalia	Zepeda	WPE Instructor I – ESL	2/3/25
Alicia	Zigarelli	Nursing Clinical Instructor	1/6/25

CHANGE OF POSITION

Non-Affiliated Administrator				
First Name	Last Name	From	To	Eff. Date
Vandana	Saini	College Lecturer II – Mathematics	Dean, School of Science, Technology, Engineering & Mathematics	2/3/25
Danielle	Piccione	College Lecturer II – Nursing	Assistant Dean, School of Nursing & Health Sciences	2/3/25
Ceili	Pestalozzi	Wetland and Watershed Coordinator	Wetland and Watershed Manager*	2/3/25
Samantha	Adamczyk	Wetland and Watershed Specialist	Wetland and Watershed Coordinator*	2/3/25
John	Egan	Field Specialist	Field Coordinator*	2/3/25
Nicole	Petersen	Water Quality Specialist	Water Quality Coordinator*	2/3/25
Bailey	Sanders	Stewardship Specialist	Stewardship Coordinator*	2/3/25
Evan	Gonnella	Enrollment Services Technician	Academic Advisor	2/3/25
Nicola	Nelson	Enrollment Services Technician	Enrollment Services Specialist	2/3/25
Breanna	St. Clair	Student Success Coach	Academic Advisor	2/3/25

RESIGNATION

Adjunct Faculty			
First Name	Last Name	Position	Eff. Date
Alisha	Thom-Hayes	Adjunct Assistant Professor, Social Sciences	1/15/25

Non-Affiliated Administrator			
First Name	Last Name	Position	Eff. Date
Jessica	Drews	Program Director, Technical Education Programs	1/31/25
Cynthia	Fallon	Academic Administrator, School of STEM	1/31/25
Carmen	Mora	Coordinator of Community & Displaced Homemaker Programs	1/15/25

Non-Affiliated Hourly			
First Name	Last Name	Position	Eff. Date
Monica	Johnson	Office and Program Support Technician (PT)	1/1/25

ADDITIONAL DUTY ASSIGNMENTS

George Allison, Adjunct Assistant Professor, as Scenic and Technical Designer of “Amadeus”, effective 2/17/25 to 3/23/25.

George Allison, Adjunct Assistant Professor, as Scenic and Technical Designer of “Deathtrap”, effective 3/24/25 to 5/4/25.

Maura Alexanian, Ticket Services Representative, as Cashier, effective 1/27/25.

Paul Chalakani, College Lecturer II of Communication and Theater, as Director of “Amadeus”, effective 2/17/25 to 3/23/25.

Paul Chalakani, College Lecturer II of Communication and Theater, as Director of “Deathtrap”, effective 3/24/25 to 5/4/25.

Milagros Gonzales, Adjunct Assistant Professor, Business, as WPE Instructor II – EKG Technician Instructor, effective 1/27/25.

Jamie Kasprovitz, On-Call Theater Apprentice, as Stage Manager for the production “Amadeus”, effective 2/17/25 to 3/23/25.

Jamie Kasprovitz, On-Call Theater Apprentice, as Stage Manager for the production “Deathtrap”, effective 3/24/25 to 5/4/25.

John Mattos, Driver, as Sport Assistant Attendant, effective 2/3/25.

Michelle Perrone, Adjunct Assistant Professor, Humanities, as Supplemental Instruction Leader, effective 1/13/25

PRESIDENTS REPORT

<https://www.ocean.edu/about-us/news/dr-monacos-january-23-2024-report-to-the-board-of-trustees/>