



BOARD OF TRUSTEES

Regular Meeting

Minutes

March 30, 2015

<p>The regularly scheduled monthly meeting of the Ocean County College Board of Trustees was called to order at 12:35 p.m. on Monday, March 30, 2015, by Mr. Carl V. Thulin, Chair, in the Boardroom of the Administration Building on the College campus.</p>	Call to Order
<p>The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. Notice of this meeting was publicized through a March 2, 2015, notice changing the meeting from March 23 to March 30, which was distributed as required by law.</p>	Public Meeting Announcement
<p>Those in attendance were Mr. Carl V. Thulin, Mr. Jerry Dasti, Mr. Stephen Leone, Mr. Frank Dupignac, Mrs. Joanne Pehlivanian, Dr. Wilda Smithers, Mr. Nicholas Devlin, Mr. Jack Sahradnik, Dr. Jon Larson, Executive Vice President Sara Winchester, Vice President Norma Betz, Vice President Allison King, and Vice President Jianping Wang.</p>	Attendance
<p>The minutes of the February 23, 2015, Board of Trustees closed session and public meetings were approved, with abstentions from Mr. Dupignac, Mrs. Pehlivanian, and Dr. Smithers.</p>	Minutes Approved
<p><u>Presentations/Commendations</u></p>	
<p>Ms. Ilene Cohen, Executive Director of Athletics and Judicial Affairs, and Mr. A.J. Trump, Director of Athletics, introduced OCC Basketball player Anthony Walker, who became the sixth person in Ocean County College Men's Basketball history to score 1,000 points. Anthony was also voted Region XIX and Garden State Athletic Conference Player of the Year and named to the 1st Team All-Region XIX and GSAC.</p>	Commendations
<p>Ms. Jennifer Fazio, Director of Student Life, and Ms. Elaine Schardien, NJ STARS Coordinator, participated in Student Lobbying Day on March 9, 2015, in Trenton, where OCC was represented by four of our students. The event was organized by the New Jersey Council of County Colleges. Two of the four students who attended the event were introduced at today's meeting, Austin Greitz and Jason Rodd.</p>	

Finance Committee

Upon unanimous roll call vote, the following Finance Committee items were approved:

- The statement of income and expenditures as of February 28, 2015, was accepted. Income/Expenditures Accepted
- The following contracts were awarded: Contracts Awarded
 - A maximum of \$23,589.82 to Troxell Communications, Phoenix, Arizona, for the purchase and installation of new white boards in classrooms at Ocean County College.
 - A maximum of \$357,263.20 to J. E. Hannon, Inc., t/a Bird Construction, Bayville, New Jersey, for the construction of floating docks at Mill Creek Park for the J. Phillip Citta Center for Sailing and Maritime Arts and Sciences at Ocean County College.
 - A maximum of \$923,000 to Hall Building Corporation, Farmingdale, New Jersey, for the conversion of classrooms to labs in the Science Building at Ocean County College.
 - A maximum of \$331,700 to Louis Berger Group, Inc., Toms River, New Jersey, for professional construction management services for the Instructional Building renovations at Ocean County College.
 - A maximum of \$545,850 to Cambridge Construction Management, Clinton, New Jersey, for professional construction management services for a new Health Science Building at Ocean County College.
 - A maximum of \$16,380 to General Printing & Design, Inc., t/a Global Printing & Packaging, Southborough, Massachusetts, for the printing of the annual calendar/student handbook for 2015/16 at Ocean County College.
 - A maximum of \$13,171.56 to the following vendors: F & E Trading, LLC, Somerset, New Jersey (\$4,630); Adorama, Inc., New York, New York (\$3,986.39); W.B. Hunt, Co., Inc., Melrose, Massachusetts (\$1,712); Impex Micro, Inc., Basking Ridge, New Jersey (\$1,613.14); Guaranteed Products, Inc., d/b/a The Photo Center, Brick, New Jersey (\$773.58); and Livingston Camera Mart, Inc., Livingston, New Jersey (\$456.45) for the purchase of photography equipment and supplies for use at Ocean County College.
 - A maximum of \$266,061.74 to Aspire Technology Partners, LLC, Hazlet, New Jersey, for the purchase of the Cisco Wireless System Upgrade at Ocean County College.

- Resolutions were adopted to award the following contracts: Resolutions
Adopted for
Contract Awards
 - A maximum of \$18,902.45, to UniversityTickets.com, Inc., New York, New York, for the software license renewal for Universal Ticketing System and rental for eTicket Scanner from March 1, 2015 – February 28, 2016, for the Theatre and Planetarium at Ocean County College.
 - A maximum of \$35,500 to America-Mideast Educational and Training Services, Inc., Washington, District of Columbia, for program support services for the OCC Study Abroad Course in Morocco from May 24, 2015 – June 13, 2015.

- The following contracts were amended: Contracts
Amended
 - An additional \$21,133, for a maximum total of \$16,283,845.19, to Brockwell & Carrington Contractors, Inc., Towaco, New Jersey, for change orders to add a swing door in place of the west window in room #217 and to add remote cable dampers for balancing and adjustments in ducts above metal ceilings as part of the construction of a new Student Center at Ocean County College (contract originally awarded at the November 4, 2013, Board meeting).
 - An additional \$127,677, for a maximum total of \$905,306, to Kimmel Bogrette Architecture + Site, Conshohocken, Pennsylvania, for change orders for boiler plant design work, oil interceptor, alternate boiler equipment, and chiller plant design for the Instructional Building renovations at Ocean County College (contract originally awarded at the September 23, 2013, Board meeting).
 - An additional \$17,250, for a maximum total of \$56,150, to Design Resources Group, Architects, Piscataway, New Jersey, for a change order for professional architectural and engineering consulting services to design a new fire alarm system to replace the existing obsolete system, redesign emergency generator, and design repairs to fire rated walls for the Nursing Building Renovations Phase 2 at Ocean County College (contract originally awarded at the May 27, 2014, Board meeting).
 - An additional \$17,055.26, for a maximum total of \$37,770.72, to CDW Government LLC, Vernon Hills, Illinois, for computer Comvault support and maintenance premium renewal contract for March 1, 2015 – February 29, 2016, at Ocean County College (contract originally awarded at the February 23, 2015, Board meeting).
 - An additional \$1,500, for a maximum total of \$31,375, to Assessment Technologies Institute, LLC, Leawood, Kansas, for the purchase of additional testing and assessment materials for use by the Testing Center and Nursing Department at Ocean County College (contract originally awarded at the June 23, 2014, Board meeting).
 - An additional \$12,744, for a maximum total of \$32,647.91, to Shi International, Somerset, New Jersey, for the purchase of additional CISCO memory for use at Ocean County College (contract originally awarded at the December 8, 2014, Board meeting).

- A budget modification was approved to the \$463,453 Carl D. Perkins Career and Technical Education Grant from the New Jersey Department of Education for the purpose of developing more fully the academic, career, and technical skills of Ocean County College students through instruction, equipment and supplies, professional development for faculty and students, curriculum assessment and accreditation, with emphasis on those curricula that promote workforce and economic development. Project manager: Ms. Susan O’Connor, Director of Curriculum Management. Funding period: July 1, 2014, through June 30, 2015. Grant Budget Modification Approved

- A minor revision to the Ocean County College FY 2016 budget was approved. A more substantial revision will most likely be necessary after official fall 2015 semester enrollment is available; unfortunately, a continuing decrease in students is anticipated. Budget Revision Approved

Bylaw, Policy, and Curriculum Committee

The Board, upon unanimous roll call vote, approved the following recommendations from the Bylaw, Policy, and Curriculum Committee:

- The Board approved the Ocean County College 2016-17 and 2017-18 Academic Calendars. Academic Calendars Approved

- A resolution to change the names of the Academic Schools was approved: Academic School Name Changes Approved
 - School of Arts and Humanities
 - School of Business and Social Sciences
 - School of Nursing and Health Sciences
 - School of Science, Technology, Engineering, and Mathematics (STEM)

- The following items, as accepted by the College Senate at its meetings on March 4, 2015, and March 18, 2015, were approved: College Senate Items Approved
 - Revised Programs
 - A.S. General Studies
 - A.S. Criminal Justice

 - New Certificate Program
 - Certificate of Proficiency in Theatre Production

- New Courses
 - CSIT 154, After Effects
 - ENGL 231, Classic American and British Detective Fiction
 - THTR 210, Stage Management

- Revised Courses
 - ENGL 251, American Literature I
 - ENGL 252, American Literature II
 - ENGL 253, British Literature I
 - ENGL 254, British Literature II
 - ENGL 255, World Literature I
 - ENGL 256, World Literature II

Buildings and Grounds Committee

Upon unanimous roll call vote, the Board accepted the Buildings and Grounds Committee Report for March 30, 2015.

Building/Grounds
Report Accepted

Mr. Matthew Kennedy, Assistant Vice President of Facilities, reported that work on campus roads has had to slow down because of low temperatures and inclement weather. He noted that this winter brought 18 episodes of snowfall, which required a great deal of effort by the Facilities staff. Mr. Kennedy praised the Facilities Department members for their commitment and cooperation.

Projects currently underway include the asbestos abatement in the Instructional Building, the study of utility usage in nine campus buildings for automated systems, and the continuing work on the new Student Center.

Personnel Committee

Mr. Leone, Chair, presented the Personnel Report, which was moved as amended and unanimously approved.

Personnel Report
Approved

President's Report

Ms. Allison King, Vice President of e-Learning and Enterprise Initiatives, discussed the priority placed on continued growth in both out-of-county and out-of-country enrollment by partnering with four-year universities and corporations, similar to the Starbucks-Arizona State University relationship.

President's
Report

Ms. King also discussed that e-Learning is developing 20 foreign language courses online in partnership with the world-renowned Rosetta Stone foreign language learning solution for OCC Online's Foreign Language Center. Online courses offered this summer will be French I, Italian I, and Spanish I and II; offerings will expand in Fall 2015 and 2016.

Dr. Maysa Hayward, Dean of Instructional Outreach and Program Director for the Study Abroad in Morocco, reported that the seminar already has registered 14 students who will participate in the program.

Dr. Jianping Wang, Vice President of Academic Affairs, discussed the Study in Spain Seminar that is being offered from June 26 to July 14. Participants will live with Spanish families and be immersed in Spanish architecture, history, and culture, as well as in daily language course work each morning of the program.

Dr. Wang discussed the Honors by Contract Program that was launched this spring semester, which resulted in 100 signed student contracts. Dr. Wang invited members of the Board to attend the Scholarly Horizons Honors Conference where some of those students will present their excellent scholarly accomplishments on May 5 from 9 a.m. to 12 noon in the Gymnasium.

Tickets are on sale for the 3 Sails Jazz Festival, which will be held on campus June 12 and 13. The event is sponsored by the Jay and Linda Grunin Foundation, Toms River Hotel, and Causeway Cars. This is a major undertaking which, hopefully, everyone will attend.

The Barnegat Bay Program 2014-15 Annual Report was distributed to the Board at today's meeting by Dr. Stan Hales, Program Director. Dr. Hales commended Mr. Scott Bruinooge, Coordinator of Publications, for this beautifully designed publication.

Miscellaneous

Upon unanimous roll call vote, a resolution was adopted to provide for a closed meeting to be held on Monday, April 27, 2015, at 11:00 a.m. for the purpose of discussing personnel action, collective bargaining, and pending and anticipated litigation.

Resolution
Adopted for
Closed Meeting -
April 27, 2015

The following meetings were scheduled:

Meetings
Scheduled

Friday, April 17, 2015	12:00 noon	Board of Trustees Retreat
Monday, April 27, 2015	10:00 a.m.	Finance Committee
	10:00 a.m.	Bylaw, Policy, and Curriculum Committee (As Needed)
	10:30 a.m.	Buildings and Grounds Committee
	10:30 a.m.	Personnel Committee
	11:00 a.m.	Closed Session
	12:30 p.m.	Regular Monthly Public Meeting

Dr. David Bordelon, Associate Professor of English and Literature and President of the Faculty Association, distributed copies of "Pen," the student literary magazine. He discussed the benefits of students working closely with faculty, as it fosters a connection which keeps them in college, gives them a sense of belonging, and helps them perform better achieving a higher rate of persistence. The faculty works at keeping students as closely connected to OCC as possible.

Public Comments

With no further comments from the Board members or the public, the meeting adjourned at 1:23 p.m.

Adjournment

Respectfully submitted,

Stephan R. Leone
Secretary

Connie Bello
Secretary to the Board of Trustees