



BOARD CLIPS

College Drive • P.O. Box 2001 • Toms River, NJ 08754-2001
www.ocean.edu

February 2020

FINANCE COMMITTEE

Contact VP Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of January 31, 2020

The following contracts were awarded:

- To FM360, LLC for a two-year contract for consulting services to assist with the implementation of a new computerized maintenance management system for the Facilities Management Department at Ocean County College
- To Core Mechanical, Inc. for the replacement of four existing roof top HVAC units at Ocean County College and the exchange of two units at the Southern Education Center

The following resolutions were adopted:

- To approve the FY 2021 capital facilities projects, not to exceed \$5,500,000, to be used for the construction of a new Administration Building, and to direct appropriate College officials to seek financial support from the State of New Jersey through Chapter 12 funding and the County of Ocean (Revision to the resolution adopted at the January 23, 2020, Board meeting)
- For the purchase of Apple computers and Apple Care, a service agreement for parts and labor as needed for the repair of existing computers at Ocean County College
- For the second year contract option for a professional promotional online storefront for the purchase of OCC branded items through the New Jersey Council of County Colleges Joint Purchasing Consortium with Ocean County College serving as the lead agency
- For general contractor construction services for the removal and reinstallation of the ceiling grid for the renovation of the e-Learning Suite in the Russell Building at Ocean County College
- For the renewal of the Microsoft Software Campus volume license agreement from March 1, 2020, to February 28, 2021, at Ocean County College
- For the purchase and installation of a video conferencing system funded by the Title III grant for the Southern Education Center
- For travel services for the OCC Washington, DC, Tour from April 3, 2020, through April 5, 2020
- For professional architectural services for the reconfiguration of existing office space in the Facilities Department at Ocean County College
- For online tutoring services for e-Learning students at Ocean County College

- For guest room accommodations and meals for the attendees of the Student Leadership Conference from January 8, 2020, through January 10, 2020

The following were amended:

- Additional monies to RSC Architects, Hackensack, New Jersey, for additional Architectural and Engineering Design Services for supplemental lighting layout design for the Black Box Theatre at the Performing Arts Academy at Ocean County College (contract originally awarded at the April 13, 2017, Board retreat)
- Additional monies to Bloomberg Finance, LP, New York, New York, for an increase to the electronic trading system services for use at Ocean County College (contract originally awarded at the August 22, 2019, Board meeting)
- Additional monies to Wallace Brothers, Inc., Brick, New Jersey, for additional general contractor construction services for the Performing Arts Academy at Ocean County College (contract originally awarded at the May 10, 2018, Board retreat)

BUILDING AND GROUNDS COMMITTEE

Contact Assoc. VP Matthew Kennedy x7033 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for February 27, 2020.

BY LAW POLICY AND CURRICULUM COMMITTEE

Contact Vice President Joe Konopka x2264 for specific information

Approved:

A. Revised Policy and Name Change

- 1) Policy #5180, Students, Classes and Instruction, Cheating and Plagiarism to Students, Classes and Instruction, Academic Integrity

B. New Courses

- 1) ENVI 241, Environmental Sustainability
- 2) PSYC 240, Travel Seminar: The Person and Environment

C. Revised Courses

- 1) ACCT 121, Fundamentals of Accounting
- 2) ACCT 162, Principles of Accounting II
- 3) ACCT 261, Intermediate Accounting I
- 4) ACCT 262, Intermediate Accounting II
- 5) ACCT 266, Federal Income Tax Accounting
- 6) BUSN 151, Introduction to Human Resource Management
- 7) BUSN 170, Small Business Management
- 8) BUSN 267, Real Estate Law
- 9) BUSN 271, Principles of Management
- 10) EDUC 178, Introduction to the Education of Exceptional Students
- 11) HHAW 200, Food and Healing: A Holistic Approach to Nutrition

- 12)HHAW 221, Principles of Energy Movement
- 13)HHAW 222, Holistic Design
- 14)HRTM 110, Introduction to Hospitality
- 15)HRTM 120, Marketing for Hospitality and Tourism
- 16)HRTM 124, Quality Guest/Customer Service
- 17)HRTM 214, Supervision and Human Resource Management
- 18)HRTM 225, Legal Aspects of Hospitality

D. Terminated Course

- 1) BUSN 126, Word Processing

- The temporary suspension of Policy #8600 for the Ocean County College Foundation Scholarship Celebration on Friday, June 12, 2020, in the Health and Human Performance Center from 6:00 p.m. to 10:00 p.m.

PERSONNEL COMMITTEE

Contact Assoc.VP Tracey Donaldson x2150 for specific information

EMPLOYMENT

Non-Affiliated Hourly

First Name	Last Name	Position	Start Date
Ryan	Kelly	Information Access Technician, Library (PT)	3/9/20
Ines	Roldan	Undergraduate Intern, Veteran & Military Resource Center	3/9/20

CHANGE OF STATUS

Administrative

First Name	Last Name	From	To	Effective Date
Tracey	Donaldson	Assistant Vice President of Human Resources	Associate Vice President of Human Resources	3/2/20
Matthew	Kennedy	Assistant Vice President of Facilities, Management & Construction	Associate Vice President of Facilities Management & Construction	3/2/20

Non-Affiliated Hourly

First Name	Last Name	From	To	Effective Date
Margaret	Mifflin	Sr. Confidential Payroll	Sr. Confidential Payroll Technician (PT)	2/24/20 - 6/30/20

		Technician		
Teresa	Salisbury	Temp, Sign Language Interpreter I	Sr. HSEA Examiner and Sr. Test Administrator Technician (PT)	3/16/20

RESIGNATIONS

Administrative

First Name	Last Name	Position	Effective Date
Kevin	Cupples	Associate Director of Marketing	7/1/20
Jennifer	Fitzgerald	Executive Assistant to the Associate Vice President of International Programs	2/22/20

Non-Affiliated Hourly

First Name	Last Name	Position	Effective Date
Melani	Kovacs	P/T Graduate Intern – e-Learning	1/27/20

RETIREMENTS

Non-Affiliated Hourly

First Name	Last Name	Position	Effective Date
Geraldine	McGinty	Paraprofessional Counselor (PT)	5/1/20

PRESIDENTS REPORT

<https://www.ocean.edu/news/dr-larson-report-to-the-board-of-trustees/>