

July 2020

FINANCE COMMITTEE

Contact VP Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of June 30, 2020

The following contracts were awarded:

- To Santorini Construction for professional general contractor services for interior renovations for the student services area of Kean University at the Gateway Building at Ocean County College

The following resolutions were adopted:

- For a one-year subscription of the SirsiDynix Symphony SaaS software and renewal of the automated system in the Library at Ocean County College
- For the purchase of miscellaneous books and Internet database subscriptions for use in the Library at Ocean County College
- For the maintenance license renewal for Document Imaging/Image Now software for use at Ocean County College
- For the second year of a five-year contract for a Box Office Ticketing System for the Theatre and Planetarium at Ocean County College
- For the purchase of miscellaneous books for use in the Library at Ocean County College
- For the purchase of miscellaneous Internet database subscriptions and service fees through the VALE Consortium for use in the Library at Ocean County College
- For the purchase of Dell computers and accessories funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds for use by Continuing and Professional Education Faculty at Ocean County College
- For a three-year agreement to renew the Exinda Network Orchestrator to monitor and troubleshoot network issues from June 16, 2020, through June 15, 2023, for use at Ocean County College
- For a one-year renewal of the DocuCare Simulation Software licensing funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds for use by Nursing Department at Ocean County College
- For the purchase of a nursing clinical simulation package funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds for use by Nursing Department at Ocean County College

- For the contract extension for the purchase of tests, study guides, and miscellaneous supplies from July 30, 2020, through October 31, 2021, through the New Jersey Council of County Colleges Joint Purchasing Consortium, for use by various departments at Ocean County College
- For the purchase of audio video equipment and peripherals on an as needed basis through the Hunterdon County Educational Services Commission (HCESC) Cooperative Contract, for use at Ocean County College
- For a three-month extension from July 30, 2020, through October 31, 2020, for the purchase of tests, study guides, and miscellaneous supplies through the New Jersey Council of County Colleges Joint Purchasing Consortium, for use by the Testing Center and various departments at Ocean County College
- For one-year chatbox software services from October 1, 2020, through September 30, 2021, for student enrollment and retention for the HUB at Ocean County College
- For the purchase of Apple computers and accessories for use at Ocean County College
- For renewal of the Hewlett Packard hardware and software maintenance agreement for the Office of Information Technology at Ocean County College
- For a two-year agreement from August 1, 2020, through July 31, 2022, for the Blackboard Learning Management System Licensing through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) at Ocean County College
- For the first year, with a second-year contract option, for the purchase of tests, study guides, and miscellaneous supplies through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium, for use by the Testing Center and Continuing and Professional Education Department at Ocean County College
- For the second-year contract with a third-year contract option for the TurnItIn Plagiarism and Writing Software license through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC), with Ocean County College serving as the lead agent
- For a three-year contract for multi-factor authentication for the existing Cisco Network funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds for use at Ocean County College
- For a one-year contract for analog gateways upgrades funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds for use at Ocean County College
- For a three-year contract for the renewal of the Cisco security subscription funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds at Ocean County College
- For the purchase of server hardware, licensing, and integration services upgrades to deploy virtual desktops through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds for faculty, staff, and students at Ocean County College
- For a three-year agreement from October 1, 2020, through September 30, 2023, for the renewal of the Cisco data/voice/video network security subscription at Ocean County College

- For the first year of a three-year agreement from July 1, 2020, through June 30, 2021, of the renewal of the Cisco SmartNet maintenance agreement at Ocean County College
- For the purchase of lobby furniture and wall systems through the Educational Services Commission of New Jersey (ESCNJ) for the new Student Enrollment Building at Ocean County College
- For a two-year contract for professional consulting services to provide the New Jersey County College Joint Purchasing Consortium with the procurement of natural gas and electric services

The following were amended:

- Additional monies to Bahr and Sons Electrical Contractors, Inc., Bayville, New Jersey, for the rental of a generator while professional electrical contractor construction services are being performed at Ocean County College (contract originally awarded at the May 28, 2020, Board meeting)
- Additional monies to Tri-Form Construction, Inc., Metuchen, New Jersey, for allowance usage authorizations for the purchase and installation of necessary HVAC supplies for the Conference Center Renovation project at Ocean County College (contract originally awarded at the January 23, 2020, Board meeting)
- Additional monies to Catel, Inc., Bradley Beach, New Jersey, for additional general contractor construction services for the relocation of the sanitary sewer, the upgrade of manual to automated doors, and the relocation and installation of the sprinkler system and Fire Department connection as part of the construction of the new Student Enrollment Building at Ocean County College (contract originally awarded at the January 9, 2020, Board retreat)

The following were accepted:

- A \$150,000 grant award from the New Jersey Department of Children and Families, Division on Women, to provide funding for services to meet the needs of displaced homemakers in Ocean County by fostering the development of career and employment skills and educational opportunities so clients and their families can become economically self-sufficient. Project Director: Dr. Kate Pandolpho, Director of Counseling and Student Development Services. Project Period: July 1, 2020, through June 30, 2021.
- A \$3,150 grant award from the Mid Atlantic Arts Foundation (MAAF), to fund the appearance of the American Patchwork Quartet to the Grunin Center as part of the American Patchwork Project. Project Director: Mr. Mark Wilson, Executive Director of Cultural Programs and Partnerships. Project Period: July 1, 2020, through June 30, 2021.
- A \$1,400 grant award from the Mid Atlantic Arts Foundation (MAAF), to fund the appearance of Drew Dollaz to the Grunin Center as part of the Anti-Bullying Series. Project Director: Mr. Mark Wilson, Executive Director of Cultural Programs and Partnerships. Project Period: July 1, 2020, through June 30, 2021.
- A \$50,000 grant award from the National Endowment for the Arts (NEA), to fund the appearance of dance artists Grunin Center performances and classroom collaboration. Project Director: Mr. Mark Wilson, Executive Director of Cultural Programs and Partnerships. Project Period: July 1, 2020, through June 30, 2021.

BY LAW POLICY AND CURRICULUM COMMITTEE

Contact Vice President Joe Konopka x2264 for specific information

Approved:

New Course

1. APPR 151, Degree Apprenticeship

b. Revised Courses

1. BUSN 251, Business Law I
2. BUSN 252, Business Law II
3. CSIT 133, Web Developer Fundamentals
4. CSIT 154, After Effects
5. ENGR 124, Engineering Analysis
6. ENGR 181, Graphics for Engineers
7. LAAW 101, Introduction to Law and Legal Assisting
8. LAAW 104, Introduction to Litigation (
9. LAAW 106, Mediation and Conflict Resolution
10. LAAW 201, Legal Research and Writing for Paralegals
11. LAAW 203, Law Office Management
12. LAAW 204, Estate Administration

c. Revised Course and Course Title

1. LAAW 206, New Jersey Family Law to Family Law

d. Terminated Course

1. LAAW 108, Introduction to Employment Law

BUILDING AND GROUNDS COMMITTEE

Contact Assoc. VP Matthew Kennedy x7033 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for July 23, 2020.

PERSONNEL COMMITTEE

Contact Assoc.VP Tracey Donaldson x2150 for specific information

EMPLOYMENT

Administrative

First Name	Last Name	Position	Start Date
------------	-----------	----------	------------

Mary	Gibson	Assistant Director of Workforce Training Programs	8/24/20
------	--------	---	---------

Professional Educator

First Name	Last Name	Position	Start Date
Mark	Westmoreland	College Lecturer II – Philosophy	8/24/20

CHANGE OF STATUS

Administrative

First Name	Last Name	From	To	Effective Date
James	Cranmer	HVAC Lead Working Foreperson	Supervisor of HVAC	7/27/20
Ashley	Shanley	Instructional Design Specialist	e-Learning Instructional Designer	8/17/20

Non-Affiliated Hourly

First Name	Last Name	From	To	Effective Date
Daniel	Carben	P/T Enrollment Services Technician	Full-Time Enrollment Services Technician (TEMP ASSIGNMENT)	7/27/20-12/25/20
Jenna	Puglisi	P/T Enrollment Services Technician	Full-Time Enrollment Services Technician (TEMP ASSIGNMENT)	7/27/20-12/25/20

RESIGNATION

Administrative

First Name	Last Name	Position	Effective Date
Chu	Cheung	e-Learning Instructional Designer	8/15/20
Mark	Wilson	Executive Director of Cultural Programs & Partnerships	7/26/20

Non-Affiliated Hourly

First Name	Last Name	Position	Effective Date
Wendy	Decker	P/T Professional Tutor I, Writing	7/10/20
Carol	Knox	Assistant Buyer	11/2/20

Professional

First Name	Last Name	Position	Effective Date
Jennifer	Leone	Nursing Clinical Instructor	7/17/20
Erin	Vitale	College Lecturer II – Nursing	9/1/20

RETIREMENT

Supportive Staff

First Name	Last Name	Position	Effective Date
Ellen	Corvinus	Administrative Assistant – Periodicals, Circulation & Media	10/1/20

PRESIDENTS REPORT

<https://www.ocean.edu/news/dr-larsons-report-to-the-occ-board-of-trustees-23/>