

June 2020

## **FINANCE COMMITTEE**

Contact VP Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of May 31, 2020

The following contracts were awarded:

- To Tricon Enterprise for professional site demolition and construction development of the Facilities Storage Barn project at Ocean County College

The following resolutions were adopted:

- For a one-year subscription from July 1, 2020, through June 30, 2021, to provide student access to digital supplemental educational Films on Demand and Facts on File in specialized core subject areas for use in the Library at Ocean County College
- For the purchase of permit applications for the Mill Creek Sailing Center building project at Mill Creek County Park in Bayville, New Jersey
- For a twelve-month agreement, from July 1, 2020, to June 20, 2021, for the purchase of miscellaneous e-books and Internet database subscriptions for use in the Library and online courses for use in the Continuing and Professional Education Department at Ocean County College
- For the purchase of miscellaneous magazine, database, and periodical subscriptions from July 1, 2020, through June 30, 2021, for use in the Library at Ocean County College
- For the purchase of tests, study guides, and miscellaneous supplies through the New Jersey Council of County Colleges Joint Purchasing Consortium, for use by the Testing Center and various departments at Ocean County College
- For campus-wide copier and printer services and maintenance from July 1, 2020, through June 30, 2021, at Ocean County College
- For the purchase of plumbing accessories for the hands-free conversion of restrooms,, funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds at Ocean County College
- For the purchase of hands-free towel dispensers for restrooms, funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds, through the Hunterdon County Educational Services Commission (HCESC) Cooperative contract for use at Ocean County College
- For the renewal of the annual licensing fee for the 25Live Software System from July 1, 2020, through June 30, 2021, at Ocean County College

- For the first year with a second-year contract option for online proctoring services, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium, for the e-Learning Department at Ocean County College
- For the second year of a three-year contract for the Canvas Learning Management System, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium, for use at Ocean County College
- For the renewal of Kaspersky security licenses from July 1, 2020, through June 30, 2021, through the National Cooperative Purchasing Alliance (NCPA) OMNIA Partners Contract, for use at Ocean County College
- For the installation, repair, testing, and technical support of the campus-wide local area and wireless networks from July 1, 2020, through June 30, 2021, at Ocean County College
- For the purchase and installation of administrative, lounge, and conference center furniture in the renovated Conference Center and Barnegat Bay Partnership offices, through the Cooperative Contract ESCNJ (Educational Services Commission of New Jersey), at Ocean County College
- For the e-commerce annual volume fee for all online financial transactions from July 1, 2020, through June 30, 2021, at Ocean County College
- For a twelve-month agreement from July 1, 2020, through June 30, 2021, for professional legal services, special labor counsel, at Ocean County College
- For the purchase of instructional and non-instructional medical supplies for use by the Nursing and Continuing and Professional Education Departments, through the National Cooperative Purchasing Alliance (NCPA) Omnia Partners, at Ocean County College
- For the administration of a Certified Nurse's Aide Long-Term Care course for the Continuing and Professional Education Department at Ocean County College
- For the purchase of Dell computers and the purchase of parts and supplies as needed for the repair of existing computers from July 1, 2020, through June 30, 2021, at Ocean County College
- For the renewal service contract for the Cisco data/voice/video network and related hardware and software components from September 1, 2020, through August 31, 2021, for use at Ocean County College
- For the purchase and installation of HVAC ultraviolet light systems, through the Educational Services Commission of New Jersey (ESCNJ) cooperative contract, to protect students, faculty, and staff at Ocean County College
- For a one-year contract for campus-wide internet service and annual consortium membership fees, through the NJEDGE.NET Consortium, for use at Ocean County College, the Southern Education Center, and Montclair State University
- For authorization of the award of a subcontract agreement "Utilizing the Mid-Atlantic Coastal Wetlands Assessment to Quantify Wetlands Ecosystem Services in New Jersey's Coastal Communities" project with Partnership for the Delaware Estuary, Inc., Wilmington, Delaware, for the period of June 25, 2020, through June 30, 2022, administered through the Barnegat Bay Partnership at Ocean County College

- For the purchase, printing, packaging, and delivery of diplomas, through the Coronavirus Aid, Relief, and Economic Security (CARES) Act funding, to the graduating class of 2020 at Ocean County College
- For the first year, with a second-year contract option, for online proctoring services from July 1, 2020, through June 30, 2021, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium, for the e-Learning Department at Ocean County College
- For the purchase of instructional and non-instructional science and laboratory equipment and supplies, through the New Jersey Council of County College (NJCCC) Joint Purchasing Consortium, for use by various department at Ocean County College
- For the purchase of water quality monitoring equipment and three-year service plan for use by the Barnegat Bay Partnership at Ocean County College
- For the first year, with a second-year contract option, for the purchase of tests, study guides, and miscellaneous supplies through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium, for use by the Testing Center and Continuing and Professional Education Department at Ocean County College
- For the purchase of portable simulation laboratories, through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds, for use by the Nursing Department at Ocean County College
- For the second year of an optional three-year contract for professional consulting for insurance broker and risk management services at Ocean County College
- For the second year of a three-year membership in the School Alliance Insurance Fund for general liability college insurance at Ocean County College
- For the purchase of instructional, science, and laboratory supplies, through the E&I Cooperative Services Contract, for use by various departments at Ocean County College For a twelve-month contract for Horizon View/VM Ware Virtualization Software and support from July 1, 2020, through June 30, 2021, for use at Ocean County College
- For the first year of a two-year contract for professional online tutoring services from July 1, 2020, through June 30, 2021, at Ocean County College
- To authorize the President to accept from Inside Track, Inc., a final settlement of all claims and to direct the President to enter into said Settlement and Release Agreement with Inside Track, Inc., upon review and agreement by Ocean County College counsel.

The following were amended:

- Additional monies to Integrated Systems and Services, Inc., Eatontown, New Jersey, for additional live security monitoring equipment for the Electronic Access Control System database for use in the newly renovated Security Building at Ocean County College (contract originally awarded at the December 12, 2019, Board meeting)
- Additional monies to Cleary Giacobbe Alfieri and Jacobs, LLC, Matawan, New Jersey, for additional professional legal services, special labor counsel, through June 30, 2020, at Ocean County College (contract originally awarded at the June 27, 2019, Board meeting)

- Additional monies to Catel, Inc., Bradley Beach, New Jersey, for additional general contractor construction services to relocate sanitary sewer due to its close proximity to the water main as part of the construction of the new Student Enrollment Building at Ocean County College (contract originally awarded at the January 9, 2020, Board retreat)
- Additional monies to Tri-Form Construction, Inc., Metuchen, New Jersey, for allowance usage authorizations for a partition to create separate offices from an existing large office and the installation of a two-piece beam instead of one piece, which was not included on the original plans for the Conference Center Renovation project at Ocean County College (contract originally awarded at the January 23, 2020, Board meeting)

The following were accepted:

- An \$81,200 grant from Little Egg Harbor Township to continue the Barnegat Bay Partnerships projects, Post-Construction Monitoring for Iowa Court (Little Egg Harbor) and S. Green Street (Tuckerton) Shoreline Resiliency. Project Director: Dr. Stan Hales, Barnegat Bay Partnership Director. Project Period: June 2020 through September 2024.
- Acceptance of a \$13,464 grant from Richard Stockton University to conduct a Benthic Macroinvertebrate Assessment near Sunflower Island, Brigantine Channel. Project Director: Dr. Jim Vasslides, Barnegat Bay Partnership Senior Program Scientist. Project Period: June 1, 2020 through October 31, 2020.

## **BUILDING AND GROUNDS COMMITTEE**

Contact Assoc. VP Matthew Kennedy x7033 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for June 25, 2020.

## **PERSONNEL COMMITTEE**

Contact Assoc.VP Tracey Donaldson x2150 for specific information

### **EMPLOYMENT**

#### **Administrative**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Brenda	Lange	Marketing & Commercial Writer/Editor	8/3/20
Elizabeth	Metzger	e-Learning, Instructional Designer (PT), CARES Act	7/6/20
Miguel	Suarez	e-Learning, Instructional Designer (PT), CARES Act	7/6/20
Justin	Zutski	Career Pathways Coordinator, Healthworks Grant	7/6/20

**Non-Affiliated Hourly**

First Name	Last Name	Position	Start Date
Paul	Sutor	Tutor I Math (PT) (EOF)	7/6/20

**Professional**

First Name	Last Name	Position	Start Date
Henry	Khost	Part-Time Teacher – Psychology	8/24/20

**CHANGE OF STATUS****Administrative**

First Name	Last Name	From	To	Effective Date
Terence	Cleary	Library Circulation Manager	Manager, Access Services	7/1/20
Lauren	Dix	Learning Management Systems Specialist	Learning Management Systems Coordinator	7/1/20
Yessica	Garcia-Guzman	Director of Financial Aid	Executive Director of Financial Aid	7/1/20
Sheenah	Hartigan	Director of Enrollment Services	Executive Director of Enrollment Services	7/1/20
Anthony	Trump	Director of Admissions	Executive Director of Student Services	7/1/20
Howaida	Wahby—Eraky	College Lecturer II -e-Learning	Assistant Dean, e-Learning-International Programs	7/1/20
Laura	Wingler	Instructional Design Specialist	e-Learning Instructional Designer	7/01/20

**Non-Affiliated Hourly**

First Name	Last Name	From	To	Effective Date
Jared	Rosen	P/T Professional Tutor II – Math	P/T Tutor I – Math	7/1/20
Krystle	Wilmot	P/T Professional Tutor I-Writing	Professional Tutor I – Writing	07/13/20
Stacy	Yurcho	P/T Enrollment Services Technician	Full-Time Enrollment Services Technician	07/01/20

**Professional Educator**

First Name	Last Name	From	To	Effective Date
Sarah	Campbell	Adjunct Asst. Professor – Social Science	Interim College Lecturer II– Psychology (CARES ACT)	7/1/20

James	Hadley	Adjunct Asst. Professor – Business	College Lecturer II – Accounting & Business	8/24/20
Paul	Kuehne	Adjunct Asst. Professor- Mathematics	College Lecturer II – Mathematics	8/24/20
Patricia	Kunzman	Adjunct Asst. Professor - BUSN	INTERIM College Lecturer II – e-Learning- Business (one year) (CARES Act)	7/1/20
Eugene	De Silva	Adjunct Associate Professor – e-Learning	Interim College Lecturer II – e-Learning-Physics (CARES Act)	7/1/20

**PRESIDENTS REPORT**

<https://www.ocean.edu/news/dr-larsons-report-to-the-occ-board-of-trustees-22/>