

March 2025

FINANCE COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of February 28, 2025

The following were awarded:

- To SEEC, LLC, for the second-year contract option for professional boiler burner maintenance services from July 1, 2025, through June 30, 2026, on an as-needed basis at Ocean County College
- To A. Guzzo Landscaping, LLC, for the second-year contract option with an additional one-year option for grounds and landscape maintenance services from July 1, 2025, through June 30, 2026, at Ocean County College and Ocean County College Manahawkin
- To Timothy Peters Plumbing & Heating Co., Inc., for the second-year contract option for professional plumbing services from July 1, 2025, through June 30, 2026, at Ocean County College
- To Marketsmith Inc., for the second-year contract option for media placement agency services from July 1, 2025, through June 30, 2026, at Ocean County College
- To Door Services Corp. dba Eastern Door Service, for the second-year contract option for automatic door maintenance, replacement, and repair services on an as-needed basis from July 1, 2025, through June 30, 2026, at Ocean County College
- To GPC, Inc. for the second-year contract option for maintenance and materials for painting services from July 1, 2025, through June 30, 2026, at Ocean County College

The following resolutions were adopted:

- For a one-year contract for landscape irrigation system winterization services and repairs from March 20, 2025, through March 19, 2026, at Ocean County College
- For the purchase of replacement laser projectors for various classrooms through the NJEdge Microsoft Licensing Consortium Contract at Ocean County College and OCC Manahawkin
- For the purchase and installation of furniture in the William T. Hiering Science Building through the Education Services Commission of New Jersey (ESCNJ) Cooperative Contract at Ocean County College
- To authorize the application for a \$1,100,823 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education grant award from the New Jersey Department of Labor and Workforce Development for the period July 1, 2025, through June 30, 2026. The purpose of the grant is to assist adults to become literate and obtain the knowledge and skills necessary for employment and economic self-sufficiency. Project manager: Ms. Gina Opauski, Director of Community and Workforce Development. Funding period: July 1, 2025, through June 30, 2026.

The following was amended:

- Additional monies to Santorini Construction, Inc., Neptune, New Jersey, for the installation of fire sprinklers as part of the Library Modernization Project at Ocean County College (contract originally awarded at the August 24, 2023, Board meeting)
- Additional monies to SHI International Corporation, Somerset, New Jersey, due to an increase in the usage of cloud service college-wide as part of the one-year contract for the renewal of AWS cloud services from July 1, 2024, through June 30, 2025, through the NJEdge Microsoft Licensing Consortium at Ocean County College (contract originally awarded at the July 25, 2024, Board meeting)
- Additional monies to Carl D. Perkins Career and Technical Education Grant from the New Jersey Department of Education, originally accepted by the Board on June 27, 2024. The purpose of this grant is to further develop the academic, career, and technical skills of Ocean County College students through instruction, equipment and supplies, professional development for faculty and students, curriculum assessment, and accreditation in programs aligned with workforce and economic development.

This amendment will allow for budgetary adjustments to:

1. Expand career exploration and career development activities that support students—both prior to and while participating in CTE programs—in making informed decisions about future education, careers, and programs of study.
2. Provide additional professional development opportunities for faculty, administrators, and support personnel to enhance the quality of instruction and guidance within CTE programs.
3. Support the development of skills necessary for students to pursue careers in high-skill, high-wage, and in-demand industry sectors and occupations.

It will also remove items from the original grant request that are no longer necessary or applicable.
Project Manager: Mr. James Marshall, Executive Director of Curriculum and Academic Assessment
Funding Period: July 1, 2024 – June 30, 2025

BUILDING AND GROUNDS COMMITTEE

Contact Associate Vice President James Calamia x2066 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for March 27, 2025.

BYLAW, POLICY, AND CURRICULUM COMMITTEE

Contact Vice President Dr. Eileen Garcia x3855 for specific information

Approved:

- a. Revised Policy

- 1) Policy #7180, Educational Programs, Course and Curriculum, Experiential Learning

b. Inactivated Policy

- 1) Policy #5165, Students, Academic Standards, College Skills Assessment Program

c. Revised Programs

- 1) Associate in Applied Science, Computer Science/Information Technology
- 2) Associate in Arts, Education
- 3) Associate in Science, Social Work

d. Revised Program Option

- 1) Associate in Applied Science, Computer Science/Informational Technology, Option in Cybersecurity

e. Inactivated Program

- 1) Associate in Arts, Photography

f. Inactivated Program Option

- 1) Associate in Arts, Performing Arts, Arts Administration Option

g. Inactivated Certificate of Completion

- 1) Certificate of Completion, Photography

h. Revised Courses

- 1) CSIT 123, Integrated Office Software
- 2) DANC 241, Dance Repertory I
- 3) ENGR 123, Surveying I
- 4) ENGR 181, Graphics for Engineers
- 5) MATH 151, A Survey of Mathematics
- 6) MATH 156, Introduction to Statistics
- 7) MATH 158, Algebraic Modeling
- 8) SOWK 202, Social Work Seminar Practicum

i. Revised Courses (for addition of Course Fees)

- 1) MUSC 120, Individual Applied Music Lessons I
- 2) MUSC 121, Individual Applied Music Lessons II
- 3) MUSC 220, Individual Applied Music Lessons III
- 4) MUSC 221, Individual Applied Music Lessons IV
- 5) PHYS 181, Astronomy of the Solar System
- 6) PHYS 182, Astronomy of Stars and Galaxies

Temporary suspension of Policy #8600 for the Southern New Jersey County Commissioner's Association Meeting on Monday, April 28, 2025, in the Conference Center at Ocean County College from 5:30 p.m. to 10:00 p.m.

PERSONNEL COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

EMPLOYMENT

Adjunct Faculty			
First Name	Last Name	Position	Start Date
Somayeh	Faal	Adjunct Assistant Professor, Fine Arts	8/4/25

Non-Affiliated Administrator			
First Name	Last Name	Position	Start Date
Julia	Zipp	Associate Director, Advancement & Donor Engagement	4/9/25
Stacy	West	Program Coordinator, Displaced Homemakers Programs	4/7/25

Non-Affiliated Hourly			
First Name	Last Name	Position	Start Date
Alyssa	Exner	Enrollment Services Technician (PT)	4/7/25
Kollin	Murphy	Enrollment Services Technician (PT)	4/7/25
Nankumarie	Basdeo	Enrollment Services Technician (PT)	4/7/25

Professional			
First Name	Last Name	Position	Start Date
Maureen	Bioni	Nursing Clinical Instructor	4/7/25
Beth	Eichen	Nursing Clinical Instructor	4/7/25
Mary Ann	Kaufmann	P/T Teacher - e-Learning, Medical Terminology	5/5/25
Christine	Workman	WPE Instructor I	4/7/25
Tamara	Mayer	WPE Instructor III	4/7/25

Staff Support Association			
First Name	Last Name	Position	Start Date
Sean	O'Brien	General Maintenance Mechanic/Automotive	5/5/25
Brian	Belli	Security Officer I (PT)	3/31/25

CHANGE OF POSITION

Non-Affiliated Administrator				
First Name	Last Name	From	To	Eff. Date
Kayla	Stahl	Student Conduct Coordinator	Interim, Director of Student Conduct	3/31/25
Krystle	Wilmot	Coordinator, Tutoring Services	Assistant Director of Academic and Tutoring Support Services	3/31/25
Sarah	Dowdy	Enrollment Services Technician	Student Success Coach	4/21/25
Alexandria	Halloran	Sr. Financial Aid Technician	Financial Aid Processing Specialist	3/31/25

RESIGNATION

Adjunct Faculty			
First Name	Last Name	Position	Eff. Date
Sora	Jeong	Adjunct Assistant Professor, Humanities	2/27/25
Stephen	Kijewski	Adjunct Assistant Professor, Science	3/14/25
Lenore	Molee	Adjunct Assistant Professor, Business	3/10/25

Non-Affiliated Administrator			
First Name	Last Name	Position	Eff. Date
Olivia	Gomez	PT Case Manager, Displaced Homemakers Program	4/4/25

Non-Affiliated Hourly			
First Name	Last Name	Position	Eff. Date
Dawn	Swanton	PT Library Services Technician	3/13/25
Brodie	Thompson	PT Technical Production Coordinator	3/28/25

Support Staff Association			
First Name	Last Name	Position	Eff. Date
Christopher	Power	General Maintenance Technician	3/20/25

RETIREMENTS

Adjunct Faculty			
First Name	Last Name	Position	Eff. Date
Carolyn	Supplee	Adjunct Assistant Professor, Science	1/1/25

ADDITIONAL DUTY ASSIGNMENTS

Caroline Brittain (Non-Affiliated Administrator), Director of Academic Affairs Processes as a WPE Instructor III, effective 4/7/25.

Kevin Wright (Non-Affiliated Administrator), Supervisor of Custodial & Landscaping Services as a General Building Maintenance Technician (OnCall) effective 3/31/25.

Workshop Leaders for the Teen Arts Festival, effective 3/18/25:

DoYeon Kim	Adjunct Assistant Professor
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Adjudicators for the Teen Arts Festival, effective 3/18/25:

Catherine Mancuso	Dean of Academic Affairs Processes
Theresa O'Neill	On-Call Theater Technician

PRESIDENTS REPORT

<https://www.ocean.edu/about-us/news/dr-monacos-march-27-2025-report-to-the-board-of-trustees/>